

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON
27th. SEPTEMBER 2016 at 6.30p.m. IN THE WESLEYAN CHAPEL,

PRESENT –Cllrs. C. Belsham (chair), M. Vaughan, S. Underwood, the Clerk, G. Kimmerling, NNDC Cllr. Williams & 16 members of the public.

Before the meeting began the survey forms were opened and counted. 355 forms had been delivered and 152 were received back. These were then given to NNDC Cllr. Williams to be taken to NNDC to be analysed and summarised by an independent person. Once this has been done it was agreed to have an extraordinary meeting to discuss the findings. The report will also be on the web-site & notice boards.

Cllr. Taylor arrived at the meeting.

The Chair then welcomed Julie Chance, Clerk to Cromer Town Council & Roger Argyle from Wells-on-Sea Town Council to speak on second homes.

Mr. Argyle said he is part of the North Norfolk Town & Parish Forum which seeks to be a united voice on local town & parish issues.

The Council Tax on second homes should go to the communities affected. However this does not happen. Last year £4.48m went to Norfolk County Council, £444,000 went back to NNDC & £160,000 went to the local parishes. More money is needed to support local amenities in communities affected by second homes – they have to apply for grants under the Big Society Fund which is managed by NNDC. It was felt that 50% should go directly to Town & Parish Councils depending on the number of second homes.

NNDC Cllr. Williams said that not enough people apply for money from the Big Society Fund. If this was ring-fenced for coastal areas most affected by second homes, other areas would lose out.

Some members of the public felt that coastal areas should not be treated as a special case.

Julie Chance explained that they were seeking support for their views.

The Chair said this would be discussed at another meeting and thanked them both for attending.

Julie Chance & Roger Argyle then left the meeting.

Open session for members of the public to speak.

It was asked when the footpath from the Village Hall to the school will be improved. This will now be in the half term holiday.

The Chair asked if anyone had had problems with their phones & broadband. Several people had trouble with their phones.

	.AGENDA	Action
16.35	<p>a. <u>APOLOGIES FOR ABSENCE</u> – Cllr. Gee – away, NCC Cllr. Timewell & PCSO King. Cllr. Haden will be late as he has another meeting first.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> – None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON JULY 5TH .2016 & AUGUST 1ST. 2016.</u> Resolution. Proposed by Cllr. Underwood & agreed by the Parish Council to accept the Minutes of the meeting held on July 5th. as a true record. Proposed by Cllr. Vaughan & agreed by the Parish Council to accept the minutes of the Extraordinary meeting held on August 1st. as a true record. These were signed by the Chairman.</p>	

16.36	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) The firebreak in The Hill. Mr. Willer who has offered to cut the fire break is not covered by the Parish Council insurance. He is unwilling to pay for this on his insurance. It was agreed to see if he can be included under the PC insurance scheme.</p> <p>b) Footpath from the Village Hall to the school. This should have been improved during the school holidays but will now be done at half term.</p>	Clerk
16.37	<p><u>a. NORTH NORFOLK DISTRICT COUNCIL REPORT</u> (Given after item 16.38) NNDC Cllr Williams explained the Boundary Commission Review. The plan is to reduce the number of District Councillors from 48 to 40 and to even up the number of electors for each councillor. In this district it is proposed that Felmingham & Sustead will go and Scottow will be added.</p> <p><u>b. POLICE REPORT</u> The Clerk read out a report from PCSO King. From 05/07/2016 to 27/09/2016 there had been two crimes reported – 1 x blackmail & 1 x Anti Social behaviour. North Walsham priorities are Halloween & bonfire night, speeding in Cromer Road Mundesley & Swanton Abbott & other hotspots & ASBs in Play Parks. PCSO King asked about the Speedwatch in Swanton Abbott. This has not taken place very often recently due to lack of time & volunteers.</p>	
16.38	<p><u>FINANCES</u></p> <p>a. <u>To consider present financial position</u> The Clerk had e-mailed an up-to-date summary of the finances to the Parish Council. The Clerk had worked an extra 5.5 hours covering two extra meetings.</p> <p>b. <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p>Resolution. Proposed by Cllr. Vaughan & approved by the Parish Council to pay the following invoices. The following invoices had been paid before the meeting – Chqs dated 01/08/16 & signed by Cllrs. Belsham & Vaughan Chq. No. 100830 payable to URM/UK/Ltd for re-cycling for £ 12.60 “ “ 100831 “ Norfolk ALC for subs for £119.27 “ “ 100832 “ David Bracey for Play Park inspection £90.00 (VAT £15.00) Chqs. Dated 30/08/16 & signed by Cllrs. Belsham & Vaughan Chq. No. 100833 payable to SR Print & Design for survey forms for £ 40.00 “ “ 100834 “ Mazarrs LLP for audit for £120.00 (VAT £20) The following cheques were dated 27/09/16 & signed by Cllrs. Belsham & Vaughan. Chq. No. 100835 payable to Allan Wright for repairs to play park fence £210 “ “ 100836 “ URM/UK/Ltd for re-cycling for £12.06 (VAT £2.01) “ “ 100837 “ Wesleyan Chapel for hire of hall x2 £20.00 “ “ 100838 “ Macmillan Nurses s137 (re-cycling) for £156.71 “ “ 100839 “ C Belsham for Chair's allowance for £30.00 “ “ 100840 “ G Kimmerling for Clerk's salary for £192.21 “ “ 100841 “ Post Office Ltd for Clerk's tax for £48.00 “ “ 100842 “ G Kimmerling for Clerk's expenses for £74.30</p>	
	<p><u>C To consider the External Auditor's report.</u> There were no problems with the External Auditor's report.</p>	Page 125

	<p><u>PLANNING</u></p> <p>a.) <u>To consider any planning applications received.</u> PF/16/1124 Conifers, Cross Road External alteration to garage and single story extension to rear of dwelling Approved by the Parish Council before the meeting. PF/16/0999 Mill House, The Hill Proposed outdoor riding arena Approved by the Parish Council before the meeting.</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> . PF/16/0363 Hall Farm House, Black Horse Lane, Skeyton Change of use of land from agricultural to enable siting of two shepherd's huts holiday letting during the Spring/Summer. Application withdrawn.</p> <p>c.) <u>To consider any other Planning issues.</u> None.</p>	
16.40	<p><u>HIGHWAYS ISSUES.</u></p> <p>An on-site meeting had been held in the village on 03/08/2016. Report included with these minutes. Sam2 signs. Felmingham Parish Council have decided to buy their own Sam2 signs & Scottow Parish Council are not interested in joining a scheme to purchase these. It was agreed that the Clerk should apply for matched funding for one Sam2 sign which can be used at 3 locations in the village. Cllr. Vaughan said the report from the Police on speeding in the village had not been received yet. Cllr. Taylor suggested a Rota for speedwatch.</p>	Clerk
16.41	<p><u>PARISH COUNCIL VACANCY.</u></p> <p>No-one had requested an election so the vacancy can be filled by co-option. Two people had put their names forward to join the Parish Council. Mr. Brian Norris & Mrs. Sam Howlett were invited to say a few words on why they wished to become Parish Councillors which they did. They were then asked to leave the room. The Chair asked the Parish Council if it wished to fill the vacancy at this meeting and this was agreed. Resolution. After discussion a vote was taken and it was agreed to offer the vacancy to Mrs. Howlett. Mr. Norris was thanked for his interest in joining the Parish Council. Mrs. Howlett was asked to complete the Declaration of Acceptance of Office at the end of the meeting and was given the Register of Member's Interests to complete.</p>	
16.42	<p><u>PLAY PARK REPORT.</u></p> <p>To consider any action needed following on from the Play Park report. 3 quotes had been received for bark:- Pitchcare – 6 pallets with 240 bags £1214.10 +VAT CPA Horticulture Ltd. 6 pallets Softwood £972 (£1166.40 with VAT) Hardwood £1068 (£1281.60 with VAT) Pine bark £1149.60 (£1379.52 with VAT) Playbark – 9 18 cu. Meter bags Softwood £1350 +VAT Standard £1500 +VAT</p> <p>Cllr. Vaughan suggested considering gradually changing to rubber matting. Resolution Proposed by Cllr. Haden to get the cheapest bark if this was the case and this was agreed by the Parish Council. The Clerk has been unable to contact the Pay-back team so it was agreed to ask the contractor if he could put the bark on the Play Park and to get a quote and date for this.</p>	Clerk Page 126

	<p>The contractor will also be asked to cut back the shrubs by the signs Cllr. Vaughan was asked to check the metal shed for sharp edges & to cut off & file the bolts under the large slide.</p> <p>The Cableway needs to be raised and has two rotten support posts which need replacing. The Clerk will arrange for this to be fixed and ask about replacing the wooden posts with metal ones. There may be grants for this. It was agreed not to replace the balance posts at present.</p> <p>There were no high risk areas at the Play Park.</p> <p>The Clerk asked if she could improve the raised beds by planting bulbs and shrubs. The Chair offered her £30 allowance for this and it was agreed that the Clerk should improve these areas.</p>	
16.43	<p><u>ON-GOING ISSUES</u></p> <p>To report on and resolve, where possible, on-going issues in the community. None.</p>	
16.44	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>None.</p>	
16.45	<p><u>DATE AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING</u></p> <p>Next normal Parish Council meeting is November 29th.</p> <p>There will be an extraordinary meeting to review the results of the survey forms when these have been received. Date to be arranged.</p>	Page 127

Meeting closed at 8.30p.m.