

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON
5TH JULY 2016 at 7p.m. IN THE WESLEYAN CHAPEL,

PRESENT –Cllrs. C. Belsham (chair), M. Vaughan, R. Gee, C. Haden, P Traverso, & S Taylor, the Clerk, G. Kimmerling, & 6 members of the public.

Open session for members of the public to speak.

It was agreed to allow members of the public to speak on items on the Agenda as and when they arose.

Mrs. Trueman said Highways had put the ‘Unsuitable for HGV’s’ signs up but had not put the bollards in place near her house in The Hill. The Clerk to chase.

		<i>Action</i>
16.21	<p>a. <u>APOLOGIES FOR ABSENCE</u> – Cllr. Underwood – away, NNDC Williams - away & PCSO King.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> – None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON MAY 17TH .2016</u> Resolution. Proposed by Cllr. Taylor & agreed by the Parish Council to accept the Minutes of the meeting held on May 17th. as a true record. These were signed by the Chairman.</p>	
16.22	<p><u>CLERK’S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) The firebreak in The Hill has been cut and any material which was placed there has been removed. A letter had been received from the residents explaining the circumstances. A letter will be sent explaining when the fire-break should be cut and explaining that it will be the responsibility of the house owners if they take this on.</p> <p>b) The Parish Council can still use the Wesleyan Chapel for meetings.</p>	Clerk
16.23	<p>a. <u>NORTH NORFOLK DISTRICT COUNCIL REPORT</u> No report</p> <p>b. <u>POLICE REPORT</u> There had been no crimes since the last meeting.</p>	
16.24	<p><u>HIGHWAY ISSUES.</u> <i>It was agreed to change the order of the Agenda.</i> Cllr. Traverso had looked into the issue of speeding. This is a problem in many villages. There is no money from Highways to extend speed limits but there is funding on a 50/50 basis for other measures. SAM2 flashing speed signs cost £2800 +. Skeyton & Felmingham are interested in a joint scheme &, possibly, Suffield. The cost could be reduced to £934 for two machines on this basis. Cllr. Belsham said Speedwatch already has a SAM machine but it has to be manned. She felt that Speedwatch is more effective as the Police can prosecute people if they are caught speeding. Cllr. Vaughan said Speedwatch was not meant to catch people, it was meant to be a deterrent. Cllr. Haden suggested trialing the existing SAM machine first before purchasing a permanent one. Cllr. Belsham said this was available and Cllr.</p>	

	<p><i>NNCllr Timewell arrived at the meeting.</i></p> <p>NNCllr. Timewell said the SAM machines do work. They have to be moved every month but that is a good thing.</p> <p>The SAM machines can only be used where there are 30 or 40m.p.h. limits and Skeyton does not have these. The Clerk said Scottow might be interested in a scheme.</p> <p>Resolution. Proposed by Cllr. Traverso to look into a joint scheme with other Parish Councils to purchase two SAM machines using the 50/50 funding. This was agreed by the Parish Council.</p> <p>Mrs. Trueman said her neighbour had put bollards on the highway next to her house in The Hill which had made the problem with large vehicles on the road worse. She was concerned that someone would hit the telegraph pole. She also felt that the ‘Unsuitable for HGV’s ‘ sign should be at the junction with Felmingham Road. The Clerk will e-mail the information to NNCllr. Timewell.</p> <p><i>NNCllr. Timewell was invited to give a report.</i></p> <p>He apologised for being late to the meeting.</p> <p>He said speeding is a problem all over Norfolk & that Sat Nav causes havoc as it sends lorries along unsuitable roads and they get stuck and cause damage to properties. There is a trial in one village to re-route HGV’s if possible.</p> <p>He feels that Devolution in Norfolk & Suffolk is unlikely and there is not enough money to carry out the extra duties. It was suggested that Business rates should be raised to cover this. He felt that one unitary authority for Norfolk would save money.</p> <p>Cllr. Taylor asked why Worsted has a 20m.p.h. limit. This is because the school children walk along the road to use the village hall.</p>	<p>Cllr. Traverso</p> <p>Clerk</p>
16.25	<p><u>FLOODING IN SWANTON ABBOTT</u></p> <p>Cllr. Belsham spoke of the recent flooding in Cross Street & The Street. The Clerk had sent the photos to Highways, Anglian Water & the Environment Agency. Cllr. Vaughan said the drain by the telephone box had not been cleared for two years despite repeated requests.</p> <p>The water comes up The Street from Aylsham Road & down from the Village Hall and the manholes are unable to cope. Anglian water has a pumping station off Aylsham Road & the water is pumped over the fields to another pumping station but the first pump is not big enough and it trips out when the water backs up. Foul water & surface water mix here. Anglian Water will not fit a 3 phase pump as it is too expensive. There was a meeting with Norman Lamb 4 years ago but no improvements. There are also problems in The Oaks as the surface water used to go onto the field where the properties now are and garden garages were flooded recently. Cross Road was impassable to cars after the heavy rain. Some properties here have filled in ditches which makes matters worse. Farmers do not keep their ditches clear which also caused flooding in The Hill. There was concern that matters could be made worse if properties are built on the site of the existing Village Hall.</p> <p>NNCllr. Timewell asked the Clerk to e-mail him all the information and to copy to Tracy Jessop at Highways.</p>	<p>Clerk Page 118</p>

16.26	<p><u>VILLAGE GREEN PROPOSAL</u> Report on Consultation meeting held on 28th June and timescale for follow up actions. The Consultation evening had gone well with 100 people attending and many useful comments which had been passed on to the developers. The main issue is drainage and the developer is aware of the problems and is discussing this with experts and should get back to the Clerk next week. Cllr. Gee asked who would pay for the legal expenses associated with the Village Hall and also the extra hours for the Clerk. The Clerk will speak to the developer. It was agreed to wait for the information from the developer before sending out the surveys. These will be hand delivered, collected from the properties & a post box will be by the bottle bank at the Village Hall for anyone who is not at home . It is still hoped to hold an extraordinary meeting on August 1st. if all the surveys are back and have been scrutinised. Cllr. Belsham asked for ideas for wording of the survey forms to be e-mailed to her. NNCllr. Timewell asked to be informed of the Village Green proposal and to be kept up to date.</p>	Clerk
16.27	<p><u>FINANCES</u></p> <p>a. <u>To consider present financial position</u> The Clerk had e-mailed an up-to-date summary of the finances to the Parish Council. The Clerk had worked an extra 9 hours covering the Village Green proposal and it was approved that she would be paid for this.</p> <p>b. <u>To consider and resolve whether to approve outstanding invoices for payment.</u> Resolution. Proposed by Cllr. Gee & approved by the Parish Council to pay the following invoices. The following invoices had been paid before the meeting – Chq. No. 100821, dated 20/05/16 payable to Wesleyan Chapel for £20.00 For electricity for the defibrillator, signed by Cllrs. Belsham & Vaughan Chq. No. 100822, dated 13/06/16 payable to NNDC for emptying Doggie bins signed by Cllrs. Belsham & Vaughan. (VAT £96.72) Cllr. Taylor said the Doggie bins are not being emptied regularly and the Clerk check on this. Chq. No. 100823, dated 17/06/16 payable to C Belsham for £25.00 for printing invites, signed by Cllrs. Belsham & Vaughan All present cheques dated 05/07/2016 & signed by Cllrs. Belsham & Gee Chq.no. 100824 payable to G Kimmerling – Clerk’s salary for £221.63 “ 100825 “ G Kimmerling – Tax for Clerk £ 55.40 “ 100826 “ G. Kimmerling – Clerks expenses £ 11.80 “ 100827 “ Wesleyan Chapel – hire of hall £ 10.00 “ 100828 “ S A Village Hall- hire of hall for Village Green consultation evening £ 20.00 “ 100829 “ I Muir – cleaning bus shelter windows £40.00</p> <p>c.) <u>To consider the External Auditor’s report.</u> Not yet received.</p>	Clerk

16.28	<p><u>PLANNING</u></p> <p>a.) <u>To consider any planning applications received.</u> PF/16/0363 Hall Farm House, Black Horse Lane Change of use of land from agricultural to enable siting of two shepherd's for holiday letting during the Spring/Summer – amended proposal Cllr. Traverso said it was a temporary building but it was connected to drainage. He suggested NNDC could grant a 3 year licence. However, it was agreed to oppose as before as nothing much had changed.</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> . None</p> <p>c.) <u>To consider any other Planning issues.</u> None.</p>	
16.29	<p><u>TRANSPARENCY CODE</u></p> <p>To ensure that all obligations regarding the Transparency Code are being met. Cllr. Traverso asked if the Agenda's should be on the web-site. They should- at least 3 working days before the meetings. He also asked if Parish Councillors phone numbers should be there. Cllr. Haden strongly recommended that they should not & this was agreed. The Chair & Clerk's phone numbers will remain. The Clerk will pass on all necessary updates for the web-site in the next few days.</p>	Clerk
16.30	<p><u>ON-GOING ISSUES</u></p> <p>Cllr. Traverso had been told that not all buses pass the bus shelter so some school children have to wait on the bank in Aylsham road which is not very safe. He asked if they could wait in the pub car park entrance. The problem is parents who park on the road in this area. Cllr. Gee asked when the grass verges will be cut near The Poplars. The Clerk will check. The fence at the Play Park has been repaired. NNCllr. Timewell suggested having a meeting with Highways to discuss all the issues and to view the problems. He will attend. Norse has quoted £422.40 (VAT £70.40) to gang-mow a village playing field twice a month from 1st April to 31st October.</p>	Clerk Clerk
16.31	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>Commercial Playground Spares Service Info from Barclay's Bank Clerk's & Councils Direct</p>	
16.32	<p><u>DATE AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING</u></p> <p>Next normal Parish Council meeting is September 27th. There will be an extraordinary meeting to discuss the Village Green proposal possibly on August 1st – date to be confirmed.</p>	Page 120

Meeting closed at 9.15p.m.