

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON
5th. DECEMBER 2016 at 7.00p.m. IN THE WESLEYAN CHAPEL,

PRESENT –Cllrs. C. Belsham (chair), M. Vaughan, S. Underwood, R. Gee, S. Taylor & S. Howlett, the Clerk, G. Kimmerling, NNDC Cllr. Williams, NCC Cllr. Timewell & 5 members of the public.

Open session for members of the public to speak.

No comments.

	.AGENDA	Action
16.46	<p>a. <u>APOLOGIES FOR ABSENCE</u> – Cllr. Haden – away, & PCSO King.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> – None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON SEPTEMBER 27TH. 2016 & OCTOBER 24TH. 2016.</u> Resolution. Proposed by Cllr. Taylor & agreed by the Parish Council to accept the Minutes of the meeting held on September 27th. as a true record. Proposed by Cllr. Gee & agreed by the Parish Council to accept the minutes of the Extraordinary meeting held on October 24th. as a true record. These were signed by the Chairman. It was pointed out that the September minutes are not on the web-site. Clerk To check.</p>	Clerk
16.47	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) <u>Footpath to the school.</u> This has now been completed. Highways managed to fund improvements to the whole length of the footpath and it is much improved. However, some issues have arisen:- the land-owner is unhappy with the work as it is more extensive than was agreed; motorbikes have been ridden along it on occasions; parents are parking at the end near the school which could be dangerous for children using the footpath. It was agreed that the Chair & Clerk should speak to the school about the parking problems & the Clerk will write to the land-owner thanking him for allowing the improvements.</p> <p>b) <u>Payphone removal.</u> The clerk has confirmed that the payphone can be removed as it is not used and has expressed the Parish Council's interest in purchasing this.</p> <p>c) <u>Grant for SAM2 sign.</u> The Clerk has sent in the application for a 50% grant towards the SAM2 traffic sign. This will be decided in March.</p>	Clerk & Chair
16.48	<p>a. <u>NORFOLK COUNTY COUNCIL REPORT.</u> Cllr. Timewell had received an e-mail from Highways explaining the drainage cleansing/survey works which had been carried out (Copy with the minutes). The ditch by 3 Long Common Lane needs clearing – this is the responsibility of the land-owner. In The Street, the outfall ditch has been covered over in places by the developments. Highways will look into a new drainage scheme for this area. There is not an illegal problem with sewerage In the Aylsham Road near Rosedene. If it gets worse it will need to be reported again. Cllr. Vaughan had helped with the cleansing work. Cllr. Timewell said there is still a glimmer of hope after the devolution deal fell through. Cllr. Taylor spoke of the problems with the passing places in The Hill, Westwick. NCC Cllr. Timewell will look into this.</p>	Page 130

	<p>b. NORTH NORFOLK DISTRICT COUNCIL REPORT. Cllr. Williams said the NNDC Chief Executive has gone to Great Yarmouth and there are now two Heads of Service – Steve Blatch & Nick Baker. There is a new 5 year Housing Strategy Plan which can be viewed on the NNDC web-site. This includes making better use of existing housing stock (many properties are empty), increasing affordable housing, building more appropriate housing and having an adequate supply of land for development. There will be a consultation document relating to the new Local Plan in the New Year.</p> <p>c. POLICE REPORT. The Clerk read out the Police report from PCSO Rob King. There has been one incident of criminal damage since 27th September. The Traffic Management team had carried out speed checks between 17th October & 25th October. Traffic travelling towards Skeyton – lowest average speed- 28.4mph, highest average speed – 40.6mph. 111 (5.4%) were over 42mph and warranted prosecution. Traffic travelling towards Swanton Abbott Road – lowest average speed – 28.5mph, highest average speed – 39mph. 260 (11%) were over 42mph. 90% is considered an acceptable level of compliance and it was only 62% here. Cllr. Vaughan explained that this data collection had been a result of discussion at the SNAP meetings. There needs to be more Speed Watch checks. Unfortunately there are not enough people on the Speed Watch team. The 2 new people recently recruited are rarely available. NNDC Cllr. Williams suggested looking at other options such as the SAM2 machine and advising the school of the problems. NCC Cllr. Timewell suggested getting the school children involved. Cllr. Belsham was keen to speak to the school. She said more people were needed if the Speed Watch was to be viable.</p>																																									
16.49	<p>FINANCES</p> <p>a) <u>To consider present financial position.</u> The Clerk had provided up-to-date accounts. There were no problems with these.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p>Resolution. Proposed by Cllr. Taylor & approved by the Parish Council to pay the following invoices:- The following cheques were dated 05/12/16 & signed by Cllrs. Belsham & Vaughan.</p> <table border="0"> <tr> <td>Chq.no. 100843</td> <td>payable to G. Kimmerling</td> <td>for Clerk’s salary</td> <td>for £ 145.95</td> </tr> <tr> <td>“ 100844</td> <td>“ Post Office Ltd</td> <td>Clerk’s tax</td> <td>£ 36.40</td> </tr> <tr> <td>“ 100845</td> <td>“ G Kimmerling</td> <td>Clerk’s expenses</td> <td>£ 18.40</td> </tr> <tr> <td>“ 100846</td> <td>“ URM/UK/Ltd</td> <td>re-cycling</td> <td>£ 10.80</td> </tr> <tr> <td>(VAT £1.80)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>100847</td> <td>“ CPA Horticulture Ltd.</td> <td>for bark</td> <td>£1175.40</td> </tr> <tr> <td>(VAT £195.90)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>100848</td> <td>“ BGM Services</td> <td>annual maintenance</td> <td>£ 740.00</td> </tr> <tr> <td>100849</td> <td>“ BGM Services</td> <td>laying bark</td> <td>£ 185.00</td> </tr> <tr> <td>100851</td> <td>“ Wesleyan Chapel</td> <td>hire of hall x2</td> <td>£ 20.00</td> </tr> </table> <p>Chq no 100852 reserved for NGF Play when the invoice is presented.</p>	Chq.no. 100843	payable to G. Kimmerling	for Clerk’s salary	for £ 145.95	“ 100844	“ Post Office Ltd	Clerk’s tax	£ 36.40	“ 100845	“ G Kimmerling	Clerk’s expenses	£ 18.40	“ 100846	“ URM/UK/Ltd	re-cycling	£ 10.80	(VAT £1.80)				100847	“ CPA Horticulture Ltd.	for bark	£1175.40	(VAT £195.90)				100848	“ BGM Services	annual maintenance	£ 740.00	100849	“ BGM Services	laying bark	£ 185.00	100851	“ Wesleyan Chapel	hire of hall x2	£ 20.00	<p>Page 131</p>
Chq.no. 100843	payable to G. Kimmerling	for Clerk’s salary	for £ 145.95																																							
“ 100844	“ Post Office Ltd	Clerk’s tax	£ 36.40																																							
“ 100845	“ G Kimmerling	Clerk’s expenses	£ 18.40																																							
“ 100846	“ URM/UK/Ltd	re-cycling	£ 10.80																																							
(VAT £1.80)																																										
100847	“ CPA Horticulture Ltd.	for bark	£1175.40																																							
(VAT £195.90)																																										
100848	“ BGM Services	annual maintenance	£ 740.00																																							
100849	“ BGM Services	laying bark	£ 185.00																																							
100851	“ Wesleyan Chapel	hire of hall x2	£ 20.00																																							

	<p><u>c. To consider and set the Chairman's allowance for 2017/18</u> <i>Cllr. Belsham left the room.</i> Cllr. Taylor felt this should be increased. There was some discussion on what the allowance was for. Resolution. Cllr. Gee proposed that the allowance should remain the same and this was agreed by the Parish Council. <i>Cllr. Belsham returned to the room.</i></p> <p><u>d. To consider and set the Clerk's salary for 2017/18</u> The Clerk said there had been no increase on the NALC web-site. <i>The Clerk left the room until a decision had been reached.</i> Resolution Agreed by the Parish Council to increase the Clerk's salary to £11.00 per hour from April 2017.</p> <p><u>e. To set the Precept for 2017/18</u> The Clerk had prepared a forecast for setting the budget. Based on half-yearly figures there will be a deficit of £1531.00 between income and expenditure for 2016/17 but there is £5000.00 available in the accounts. There will be a deficit of £2779.00 in 2017/18 if the precept remains the same which would take the spare available money below £1000.00. It was mentioned that the Parish Council needs to look ahead if it wants to replace the bark on the Play Park with rubber matting in the future and that the equipment may need replacing/upgrading. It was agreed that any increase in the Precept needed to be justified. Resolution. Proposed by Cllr. Vaughan to increase the Precept by 5% to £5350.00. This was agreed by the Parish Council. The amount of grant for 2017/18 has been reduced to £ 223.00</p>	
--	---	--

	<p>PLANNING</p> <p>a.) <u>To consider any planning applications received.</u> PF/16/1485 Conifers, Cross Road Conversion of garage into a family study/computer room. Approved by the Parish Council before the meeting. However, it was agreed that this should not be approved after all as the previous application had been turned down. The Clerk to inform Planning of the changed decision</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> PF/16/1124 Conifers, Cross Road. External alteration to garage and single-story extension to rear of dwelling NNDC Refusal. The proposed extension, cumulatively with previous extensions would result in a sprawling linear extension that amounts to a disproportionately large increase to the size of the original dwelling. PF/16/0999 Mill House, The Hill Proposed outdoor riding arena. NNDC Permission with 3 conditions. Condition 3 – the riding arena is permitted for private equestrian purposes only.</p> <p>c.) <u>To consider any other Planning issues.</u> It was agreed that the Parish Council should meet for all Planning applications in future to avoid any confusion.</p>	<p>Clerk</p> <p>Page 132</p>
--	---	--

16.51	<p><u>HIGHWAY ISSUES</u> Update on drains and ditches clearance. Cllr. Vaughan had helped Highways with the clearance of the drainage ditches in the village. Cllr. Gee asked what should happen next. NCC Cllr. Timewell suggested writing to the residents of The Street where the ditches have been filled in. It was agreed that this should be on the next agenda.</p>	Clerk
16.52	<p><u>PLAY PARK UPDATE</u> The Clerk said the bark had been delivered at 9.30a.m. and by 3.30p.m. Mr. Bomfords team had removed it all from the road and distributed it over the various areas on the Play Park. The laurel hedge by the village sign has also been lowered now. The Clerk had informed the Play Park inspection that some of the posts on the walk-way are rotten. This had not been identified when the inspection took place. It was agreed that Cllr. Vaughan should remove these posts.</p>	Cllr Vaughan
16.53	<p><u>ON-GOING ISSUES</u> Cllr. Belsham said 2 letters had been received following on from the Survey meeting, both strongly in favour of the proposed development. Mr. Alexander had spoken to the Clerk and said he and the developer were still very keen for the proposal to go ahead once the issues had been resolved. A revised proposal would be considered. The Westwick Estate have put forward that area of land in the Call For Sites. Cllr. Belsham said it could be time to consider a Village Plan update. NNDC Cllr. Williams suggested this should be considered with the new Local Plan. This will be on an agenda in the New Year. <i>Cllr. Taylor left the meeting.</i></p> <p><i>Mr. Gilbey was invited to speak</i></p> <p>Mr. Gilbey said he had spoken to Mr. Alexander on behalf of the Village Hall Trustees, the Village Hall Committee, the school and the Bowls Club – all of whom were in favour of a proposed development off Long Common Lane. He said the survey was not meant to be a vote but the Parish Council appeared to have taken it as such. He said that the developers could not be expected to solve the flooding problems in the village but it was essential that they should not be made worse. He would prefer the village to have some control over any development in the future. He suggested the Parish Council could find out the costs of matting for the Play Park from Aylsham Council. He suggested that house-owners in The Street could be invited to a meeting to discuss the drainage problems.</p>	
16.54	<p><u>CORRESPONDENCE RECEIVED</u> Invitation from Norfolk Constabulary to a meeting on January 9th. at 10a.m. in North Walsham to learn about changes within policing. The Clerk & Cllr. Belsham will attend. Clerks and Councillors Direct September & November.</p>	Clerk & Cllr Belsham
16.55	<p><u>DATE AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING</u> Next Parish Council meeting is January 23rd. Parish Council meetings will be held on Mondays in future – dates to be agreed at the next meeting.</p>	Page 133

Meeting closed at 9.15p.m.