

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON  
23<sup>rd</sup>. JANUARY 2017 at 7.00p.m. IN THE WESLEYAN CHAPEL,

PRESENT –Cllrs. M. Vaughan (Chair), C. Haden, S. Underwood, R. Gee, S. Taylor & S. Howlett, the Clerk, G. Kimmerling, NNDC Cllr. Williams, NCC Cllr. Timewell & 7 members of the public.

**Open session for members of the public to speak.**

Dr. Day said he had e-mailed the Parish Council as he was concerned that comments made opposing the proposed development were not mentioned in the December meeting minutes and felt some of Mr. Gilbey’s comments were inaccurate. He also said the Parish Council should use the mandate given to them by the survey to oppose similar proposals for the site.

Mr. Gilbey said that various organisations did support a new village hall.

NNDC Cllr. Williams pointed out that the Minutes were simply a record of what was said at a meeting.

Mr. Norris said the Bowls Club had not voted in favour of the proposed development.

	.AGENDA	Action
17.01	<p>a. <u>APOLOGIES FOR ABSENCE</u> – Cllr. C Belsham – at work.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> – None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON DECEMBER 5<sup>th</sup>. 2016.</u>  <b>Resolution.</b> Proposed by Cllr. Haden &amp; agreed by the Parish Council to accept the Minutes of the meeting held on December 5<sup>th</sup>. as a true record. These were signed by the Chairman.</p>	
17.02	<p><u>CLERK’S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) The Minutes are now up-to-date on the web-site.</p> <p>b) The Clerk had written to Mr. Buxton to thank him for the improvements to The footpath to the school. Cllr. Belsham &amp; Clerk had not visited the school yet due to illness.</p> <p>c.) The Clerk had attended a meeting held by the Police on January 9<sup>th</sup>. in North Walsham. A copy of her report is included with the Minutes. There will no longer be individual crime figure reports for individual villages but these can be obtained from the Police web-site. Sgt. Tony Perretta is in charge at North Walsham Police station and can be contacted on 101 ext. 1134.</p>	
17.03	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u></p> <p>Cllr. Timewell said Norfolk County Council is in the middle of setting the budgets and these will be agreed in February. There is likely to be a big increase in Council Tax – the money is needed for Adult Services and Children’s Services. A lot of people retire to Norfolk which puts a burden on the County. The Highways depots are being merged and Caister is being closed. We will now be with Aylsham. This could mean that Justin Le May might not be our Highway engineer in the future so it is hard to get any answers at present.</p> <p>Cllr. Vaughan said the ditch by the telephone box has been cleared by Highways so, hopefully, the problems with surface water in Cross Street will have been solved.</p>	

	<p><b><u>b. NORTH NORFOLK DISTRICT COUNCIL REPORT.</u></b></p> <p>Cllr. Williams said the bill for the recent tidal surge was only in the hundreds of thousands of £s which was better than last time but these events are likely to happen again. They now have good teams which can swing into action quickly.</p> <p>NNDC is also dealing with their budgets and they need to make significant savings. By 2020 they may receive no Government funding.</p> <p>The Overview and Scrutiny Committee have been looking at anti-social behaviour and there is a meeting on Feb. 15<sup>th</sup> at 9.30a.m. on this subject which members of the public can attend. Crime is generally very low in this area but anti-social behaviour does cause problems.</p> <p>The Clerk asked about the request for possible sites for affordable housing. Cllr Williams said the first step is to identify any possible sites within the village which might be suitable for 6 to 10 affordable, exception housing units. NNDC would approach the land owners after this.</p> <p>Cllr. Haden said that if the Parish Council suggested possible sites, it would not not imply that it is endorsing these sites.</p> <p><b><u>c. POLICE REPORT.</u></b></p> <p>No report.</p>																					
17.04	<p><b><u>FINANCES</u></b></p> <p>a) <u>To consider present financial position.</u> The Clerk had provided up-to-date accounts. She explained that there is no charge for repairs to the play equipment so the council will be £1174.92 better off. Chq. No. 100850 was therefore cancelled. Also, chq. No 100811 payable to Mrs. Scofield had not been presented. Cllr. Howlett will find out if there is a problem.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p><b>Resolution.</b> Proposed by Cllr. Gee &amp; approved by the Parish Council to pay the following invoices:-</p> <p>The following cheques were dated 23/01/2017 &amp; signed by Cllrs. Gee &amp; Vaughan.</p> <table border="0"> <tr> <td>Chq.no. 100852</td> <td>payable to G. Kimmerling</td> <td>for Clerk's salary</td> <td>for £ 145.95</td> </tr> <tr> <td>" 100853</td> <td>"</td> <td>Post Office Ltd Clerk's tax</td> <td>£ 36.40</td> </tr> <tr> <td>" 100854</td> <td>"</td> <td>Wesleyan Chapel for Hire of Hall</td> <td>£ 10.00</td> </tr> <tr> <td>" 100855</td> <td>"</td> <td>I Muir for cleaning bus shelter</td> <td>£ 40.00</td> </tr> <tr> <td>" 100856</td> <td>"</td> <td>URM/UK/Ltd re-cycling</td> <td>£ 10.80</td> </tr> </table> <p>(VAT £1.80)</p>	Chq.no. 100852	payable to G. Kimmerling	for Clerk's salary	for £ 145.95	" 100853	"	Post Office Ltd Clerk's tax	£ 36.40	" 100854	"	Wesleyan Chapel for Hire of Hall	£ 10.00	" 100855	"	I Muir for cleaning bus shelter	£ 40.00	" 100856	"	URM/UK/Ltd re-cycling	£ 10.80	Cllr. Howlett
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17.05	<p><u>PLANNING</u></p> <p>a.) <u>To consider any planning applications received.</u>  <b>PF/17/0009 Footpath Cottage, Aylsham Road</b>  <b>Erection of greenhouse (Retrospective)</b>  The Clerk had asked Planning why permission was needed for a Greenhouse. It is just over the permitted size.  The Parish Council approved this planning application.</p> <p>b.) <u>To notify of any planning decisions by NNDC</u>  <b>PF/16/1124 Conifers, Cross Road.</b>  <b>Conversion of garage into a family Study/Computer Room.</b>  This application was withdrawn on 15/12/16 as planning permission is not required. There is now an application EF/16/1711 for a Certificate of Lawfulness for proposed conversion of garage to study/computer room and to replace garage door with windows.  There is concern that this could become two properties especially as it is rented out. The Clerk to write to Planning expressing these concerns.</p> <p>c.) <u>To consider any other Planning issues – To consider any possible sites affordable housing in Swanton Abbott.</u>  A letter and map had been received from NNDC asking for possible sites to be identified. There are two building plots in The Poplars which might be suitable. It was agreed to give more thought to this and it will be on the next Agenda.</p>	Clerk
17.06	<p><u>HIGHWAY ISSUES</u></p> <p>At the moment there is uncertainty about who will be the Highways engineer for this area so it is not possible to take the issue of surface water problems any further. It is necessary to wait until there is a clearer vision of how Highways will operate. NCC Cllr. Timewell will keep on the case.  Cllr. Vaughan said there was a problem with silt being washed into the drains in The Street from the burst water main in Cross Road. This is a problem for Anglia Water.</p>	
17.07	<p><u>PLAY PARK UPDATE</u></p> <p>Cllr. Vaughan had removed all the rotten posts but thought some of the others might need removing soon.  NGF Play has inspected the zip-wire and said the posts they had replaced last year were fine and no work was needed. However, the whole zip-wire will need replacing in the next year or so.  It was suggested that the Parish Council need a plan to replace the existing equipment over the next few years. It might be possible to save money by joining with other Parishes who are replacing equipment such as Worsted.  Cllr. Howlett said the Play Park gets a lot of use in the summer.  It was agreed to have an Agenda item for the next meeting to consider how to replace the play equipment.</p>	Agenda
17.08	<p><u>DATES FOR COUNCIL MEETINGS FOR 2017.</u></p> <p>The Clerk had suggested various dates for the Parish Council meetings in 2017.  <b>Resolution.</b> Proposed by Cllr. Howlett and agreed by the Parish Council to set the following dates for Parish Council meetings for 2017:-  March 13<sup>th</sup>: May 8<sup>th</sup>: July 17<sup>th</sup>: September 11<sup>th</sup>: November 13<sup>th</sup>: January 18 15<sup>th</sup>  Cllr. Timewell asked if he could speak early on the Agenda as he has other Parish Council meetings in Aldborough on some Mondays.</p>	Page 136

17.09	<p><u>ON-GOING ISSUES</u>  Village Plan upgrade. It was agreed that it was a good idea to look into upgrading the 2009 Village Plan. It was felt that the costs would not be too high as a lot of the communication could be done online. It was agreed that it should be undertaken by a group of people rather than the Parish Council alone. This will be an Agenda item for the next Parish Council meeting. Cllr. Gee said the Village Hall Committee were going to organise a Yard Sale this year probably on 25<sup>th</sup> June – the same day as the Buxton Yard Sale.</p>	<b>Agenda</b>
17.10	<p><u>CORRESPONDENCE RECEIVED</u>  NDC funding to help with Transparency Code. The Clerk suggested looking into purchasing a laptop for the council as she uses her own at present. It was thought this was a good idea.  Local Government Boundary Commission – Electoral Review of North Norfolk – the consultation closes on Jan 30<sup>th</sup>.  Clerk’s &amp; Councils Direct 109.</p>	<b>Clerk</b>
	Meeting closed at 8.30p.m.	<b>Page 137</b>