

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON
12th. JANUARY 2016 at 7p.m. IN THE WESLEYAN CHAPEL,

PRESENT –Cllrs. C. Belsham (chair), S. Taylor, M. Vaughan, R. Gee,
S. Underwood, Clive Haden & P Traverso, the Clerk, G. Kimmerling, NND Cllr.
G. Williams & 2 members of the public.

Open session for members of the public to speak.

NND Cllr. Williams said a big challenge for NNDC is the budget. They have to find more savings & an example of this is that the Department of Work & Pensions has closed its office and moved to the Council offices in Cromer. There is a meeting tomorrow with the Police to discuss their budget cuts. The Local Plan Review is happening soon over a 3 year period. There will be a call for the identification of possible sites for development. At the moment the focus for development is on 7 main towns.

Cllr. Williams spoke of the plans for a Village Green. Talks had taken place with the Westwick Estate but these were on hold. A developer has now come forward with a possible proposal and he met with Glyn Williams, Chris Belsham & Gill Kimmerling. The expectations for the village were explained, including a possible new site for a Village Hall. The developer said it was a large site for development and would include some affordable housing. He is from a local company which specialises in smaller developments built to a high standard. 20+ units was suggested. Cllr. Williams felt it was a useful meeting and it was agreed that the developers should come back with a proposal which could be put to the community: it would have to have significant public support. The Parish Council is neither for or against this but would organise the public consultation meeting. If a new Village Hall were built, the existing site value would go to this and the new hall would still belong to the Trustees.

Sam Howlett said she had been in touch with Highways re upgrading the footpath to the school. Permission is needed from the landowner which was refused in 2006. He needs access along the footpath to cut the hedges and the grass. The Parish Council agreed to write to Mr. Buxton for his views and to contact the school for their comments.

	The Chairman welcomed Cllr. Traverso & Cllr. Haden onto the Parish Council.	<i>Action</i>
16.01	<p>a. <u>APOLOGIES FOR ABSENCE</u> – None</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> - None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON NOVEMBER 10th.</u></p> <p>Resolution. Proposed by Cllr. Taylor & agreed by the Parish Council to accept the Minutes of the meeting held on November 10th. as a true record. These were signed by the Chairman.</p>	
16.02	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a. Letter sent to all landowners asking them to keep footpaths clear and roads clear of mud as much as possible.</p> <p>b. Reported broken direction sign by the Jolly Farmers pub & potholes by Pond Farm to Highways.</p> <p>c. Electoral Register for 2016 has been received.</p> <p>Cllr. Traverso mentioned tyres dumped in the copse near Pond Farm. The Clerk will report this.</p>	Clerk Page 106

16.03	<p>FINANCES</p> <p><u>A. To consider the present financial position.</u> The Clerk had prepared a financial statement showing up-to-date figures including outstanding invoices. £761.45 had been received from reclaimed VAT. Cllr. Vaughan is now a signatory on the accounts. Cllr. Traverso asked about the £1000 in reserve for elections. This is the sum required if there was an election. Cllr. Vaughan asked if there was any money due after the bottle banks were removed by the Council. The Clerk will check.</p>	Clerk								
	<p><u>B. To consider and resolve whether to approve outstanding invoices for payment.</u> Resolution. Proposed by Cllr. Belsham & approved by the Parish Council to pay the following invoices. The following invoice had been paid before the meeting – Chq. No. 100794, dated 04/12/15 payable to Zurich Insurance PLC for £5.41 for additional payment for Defibrillator & signed by Cllrs. Belsham & Gee.</p> <p>All present cheques dated 12/01/2016 & signed by Cllrs. Belsham & Gee</p> <table border="0"> <tr> <td>Chq.no. 100795 payable to I Muir – cleaning bus shelter glass</td> <td>£ 40.00</td> </tr> <tr> <td>“ 100796 “ G Kimmerling – Clerk’s expenses</td> <td>£ 6.48</td> </tr> <tr> <td>“ 100797 “ Wesleyan Chapel – hire of hall</td> <td>£ 10.00</td> </tr> <tr> <td>“ 100798 “ URM/UK/Ltd – bottle bank</td> <td>£ 13.86</td> </tr> </table> <p>VAT £ 2.31</p>	Chq.no. 100795 payable to I Muir – cleaning bus shelter glass	£ 40.00	“ 100796 “ G Kimmerling – Clerk’s expenses	£ 6.48	“ 100797 “ Wesleyan Chapel – hire of hall	£ 10.00	“ 100798 “ URM/UK/Ltd – bottle bank	£ 13.86	
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16.04	<p>PLANNING</p> <p>a.) <u>To consider any planning applications received.</u> LA/15/1856 Lilac Farmhouse, Long Common Lane Internal & external alterations to facilitate new doorway, removal of partition wall, insertion of replacement joinery and installation of replacement roof-light. Approved by the Parish Council</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> . PF/15/1443 Romanee, Cross Road. Erection of front porch extension & front extension to garage. NNDC permission with 2 conditions.</p> <p>c.) <u>To consider any other planning issues.</u> None.</p>									
16.05	<p>PLAY PARK.</p> <p>To resolve who will be awarded the contract for cutting back the hedges around the Play Park. It had been agreed that the adjoining garden could be used to facilitate this work if Cllr. Vaughan was present throughout the operation. 4 Quotes had been received;-</p> <table border="0"> <tr> <td>Norse</td> <td>£2950.77 plus VAT £590.15</td> </tr> <tr> <td>Norfolk Equine & Pet Care</td> <td>£2400.00 – no VAT</td> </tr> <tr> <td>Thacker & Francis Tree Services</td> <td>£2500.00 – no VAT</td> </tr> <tr> <td>Tree Hopper Tree Services</td> <td>£2000.00 plus VAT</td> </tr> </table> <p>Cllr. Vaughan said that Tree Hoppers had done work in the area and also Worked for the National Trust. Resolution Proposed by Cllr. Belsham and agreed by the Parish Council to award the work to Tree Hoppers. Cllr. Vaughan will liaise with them. It was agreed to pay Cllr. Vaughan up to £200.00 for his time on the site.</p>	Norse	£2950.77 plus VAT £590.15	Norfolk Equine & Pet Care	£2400.00 – no VAT	Thacker & Francis Tree Services	£2500.00 – no VAT	Tree Hopper Tree Services	£2000.00 plus VAT	Cllr. Vaughan Page 107
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	Cllr. Traverso suggested a small gesture of appreciation to the land-owners for allowing the Parish Council access to their land and this was agreed. It was pointed out by Cllr. Vaughan that the leylandii hedge may die as a result of cutting it back by over a half.	
16.06	<u>MAINTENANCE WORK IN THE VILLAGE</u> NORSE currently carry out maintenance work by the village sign, the Poplars roadside verge & the Play Park from April to October. There will be a 5% increase in fees which means an extra £41.43 (plus VAT) a year. For a 3,4 or 5 year contract they guarantee a maximum increase of 2% per year. It was agreed to get more quotes for the work. Cllr. Vaughan suggested putting wooden posts in by the Poplars. Once the hedges by the Play Park have been cut down, the contractors will be asked to cut the tops each year and also the top of the laurel hedge	<i>Clerk</i>
16.07	<u>ON-GOING ISSUES</u> Cllr. Gee asked if people were finding their Broadband was faster – in some houses it is but not out-lying areas. There is more funding for super-fast Broadband. NND Cllr. Williams said that fibre on poles is a possibility for some areas. It was agreed to do a mail-drop to ask residents to give their e-mail addresses etc. – NND Cllr. Williams will compose the mail-drop and various people volunteered to deliver the notes. Cllr. Gee will contact Norman Lamb again about mobile phone coverage.	<i>Glyn Williams & Cllr. Gee</i>
16.08	<u>CORRESPONDENCE RECEIVED.</u> Clerk's & Councils Direct 103.	
16.09	<u>DATE AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING</u> Next meeting on March 8 th 2016 in the Wesleyan Chapel at 7p.m.	

Meeting closed at 8.15p.m.

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