

# SWANTON ABBOT PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF SWANTON ABBOTT  
HELD ON 17<sup>th</sup>. MAY 2016 IN THE WESLEYAN CHAPEL, at 7.30p.m.

PRESENT. Cllrs. C. Belsham, M. Vaughan, R. Gee, S. Underwood, P. Traverso, S. Taylor and C. Haden, the Clerk, G. Kimmerling, NNDC Cllr. G. Williams and 5 members of the public.

Open session for members of the public to speak.

Cllr. Belsham welcomed the members of the public and invited them to speak.

Mrs. Gayle Deary of Briar Grove, Aylsham Road explained that she had moved into the village at the end of June. She walks and bikes with her children and is very concerned with the speeding traffic and heavy farm vehicles along the Aylsham Road. She clocked one vehicle at 101mph. She asked where the speed checks are done and how often.

Cllr. Belsham explained that Speed Watch is not run by the Parish Council but that last year over 40 vehicles were caught exceeding the speed limit & the details sent to the Police. If 10 or more are caught in any one month, the Police carry out their own speed-watch and there were prosecutions last year. There are only 6 people on the Speed Watch team and more volunteers are needed. There are 3 sites in the village which have been approved for operating Speed Watch.

Cllr. Taylor said there are similar problems with speeding in The Hill & there have been incidents involving horses & NNDC Cllr. Williams agreed there are problems in Long Common Lane and in many villages in Norfolk. Highways consider housing density & accident rates when putting in speed limits. Flashing signs are a good deterrent but have to be moved every 28 days – they could be shared with other parishes. With regard to agricultural vehicles, the best way forward is to talk to the land-owners. Cllr. Taylor said Highways had put bollards outside her house for protection.

Cllr. Vaughan said Speed Watch was first started 6 years ago in response to resident's concerns. Speed monitors had been along the Aylsham Road 4 times but had not registered many vehicles speeding. Cllr. Belsham said you need to have a business case to prove the numbers of vehicles speeding & Speed Watch can show this. Cllr. Traverso felt there should be a policy to deal with the problem.

It was agreed that NNDC Cllr. Williams will find out the criteria for extending speed limits; Cllr. Vaughan will bring the issue up at the next SNAP meeting & **the Clerk will contact Highways & the Traffic Police to arrange an extraordinary meeting** to discuss the problems

Mrs. Deary said that she & her husband would join Speed Watch & left her details & she then left the meeting.

Cllr. Belsham said she was willing to continue as Chair of the Parish Council and she asked Cllr. Vaughan to take the Chair.

16.21	<p><u>APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR</u> Cllr. Vaughan took the Chair. Cllr. Belsham was nominated by Cllr. Vaughan &amp; seconded by Cllr. Taylor. There were no other nominations &amp; Cllr. Belsham accepted the role .</p>	Action
16.22	<p><u>ACCEPTANCE OF DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN.</u> Cllr. Belsham signed the Declaration of Acceptance of Office &amp; took the Chair</p>	
16.23	<p>a) <u>APOLOGIES FOR ABSENCE</u> Apologies received from PCSO King &amp; Mr. J. Wild</p> <p>b) <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> <u>None.</u></p>	

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16.24	<p><u>TO CONSIDER AND APPROVE THE MINUTES OF THE MEETING HELD ON MARCH 22<sup>nd</sup>. 2016.</u></p> <p><b>Resolution.</b> Proposed by Cllr. Gee &amp; agreed by the Parish Council to accept the Minutes of the last Parish Council meeting as a true record. The Minutes were then signed.</p>																
16.25	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) Highways had agreed 'No HGV's' signs for both ends of Millers Lane and will improve the signage near to the pond</p> <p>b) Mr. Wright had increased his quote for repairs to the Play Park fence as it was a bigger job than he at first thought. The new quote is for £130 plus £80 for materials. This was agreed by the Parish Council.</p> <p>c) The cost of coins from the Royal Mint to commemorate the Queen's 90 birthday were considered too expensive. Cllr. Traverso had brought along a mug made by a local company to commemorate the birthday. The colour of the wording could be changed and the name - Swanton Abbott - could be included at a cost of £3 +VAT for 100/150 mugs. After discussion it was decided not to take this forward as there are no specific celebrations planned for this event.</p> <p>d) The Clerk had reported problems with rubbish in the village and it was suggested a village spring clean was carried out by volunteers.</p>																
16.26	<p><u>APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR</u></p> <p>Cllr. Vaughan was nominated by Cllr. Belsham &amp; Cllr. Haden was nominated by Cllr. Taylor. Cllr. Haden did not want to stand.</p> <p>Cllr. Vaughan accepted the Vice-Chair position and signed The Declaration of Acceptance form.</p>																
16.27	<p><u>APPOINTMENT OF REPRESENTATIVES ON VARIOUS BODIES.</u></p> <p><b>Rights of Way &amp; Bridleways</b> – Cllr. Taylor  <b>Planning Issues</b> – Cllr. Vaughan  <b>Village Hall Representative &amp; Broadband &amp; Mobile Phones</b> – Cllr. Gee.  <b>Highways Issues</b> – Cllr. Traverso  <b>Website &amp; IT</b> – Cllr. Haden  <b>Events Calendar and Liaison Officer</b> – Cllr. Underwood</p>																
16.28	<p><u>FINANCES</u></p> <p>A. <u>To consider and resolve whether to approve outstanding invoices for Payment including donations.</u></p> <p>The Clerk had provided an up-to-date summary of the finances which had been e-mailed to everyone. She had a quote from Zurich Municipal – the insurers – which was quite a lot lower than last year. She had also asked for another quote but nothing had been received. <b>Resolution.</b> Proposed by Cllr. Belsham &amp; agreed by the Parish Council to accept Zurich's quote.</p> <p><b>Resolution.</b> Proposed by Cllr. Traverso &amp; agreed by the Parish Council to pay the following invoices. Cheques dated 17/05/16 and signed by Cllrs. Belsham &amp; Vaughan.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Chq. No. 100812 to G Kimmerling - salary</td> <td style="text-align: right;">for £145.95</td> </tr> <tr> <td>Chq. No. 100813 to G Kimmerling - Clerk's Tax</td> <td style="text-align: right;">for £ 36.40</td> </tr> <tr> <td>Chq. No. 100814 to G Kimmerling – ink cartridges</td> <td style="text-align: right;">for £ 21.99</td> </tr> <tr> <td>Chq. No. 100815 to Wesleyan Chapel – hire of hall</td> <td style="text-align: right;">for £ 10.00</td> </tr> <tr> <td>Chq. No. 100816 to Mrs. Sabberton – internal audit</td> <td style="text-align: right;">for £ 20.00</td> </tr> <tr> <td>Chq. No. 100817 to URM (UK) Ltd for emptying bottle bank</td> <td style="text-align: right;">for £ 11.34</td> </tr> <tr> <td>Chq. No. 100818 to Zurich Municipal – insurance</td> <td style="text-align: right;">for £431.21</td> </tr> <tr> <td>Chq. No. 100819 CANCELLED</td> <td></td> </tr> </table> <p>Age UK Norfolk had been approached by 36 people from Swanton Abbott. Proposed by Cllr. Haden &amp; agreed by the council to make a donation of £50.00</p> <p>Chq. No. 100820 to Age UK Norfolk – s137 donation for £ 50.00</p>	Chq. No. 100812 to G Kimmerling - salary	for £145.95	Chq. No. 100813 to G Kimmerling - Clerk's Tax	for £ 36.40	Chq. No. 100814 to G Kimmerling – ink cartridges	for £ 21.99	Chq. No. 100815 to Wesleyan Chapel – hire of hall	for £ 10.00	Chq. No. 100816 to Mrs. Sabberton – internal audit	for £ 20.00	Chq. No. 100817 to URM (UK) Ltd for emptying bottle bank	for £ 11.34	Chq. No. 100818 to Zurich Municipal – insurance	for £431.21	Chq. No. 100819 CANCELLED	
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	<p><u>B. TO APPROVE THE END OF YEAR ACCOUNTS.</u> The Clerk had prepared the End of Year Accounts and these had been examined and agreed by the Internal Auditor. <b>Resolution</b> proposed by Cllr. Belsham and agreed by the Parish Council to Approve the End of Year accounts. These were signed by the Chairman and The Clerk.</p> <p><u>C. TO APPROVE THE ANNUAL GOVERNANCE STATEMENT.</u> The Annual Governance Statement for 2015/16 was read out to the Parish Council. <b>Resolution.</b> Proposed by Cllr. Belsham and agreed by the Parish Council to approve the Annual Governance Statement for 2015/16 &amp; this was signed.</p> <p><u>D. TO APPROVE THE INSURANCE COVER FOR 2015/16</u> Approved under A.</p> <p>The re-cycling credits had totalled £217.48 and the cost to the Parish Council was £60.77. It was therefore agreed to give £156.71 to the Macmillan Nurses.</p>	
16.29	<p><u>PLANNING</u></p> <p><u>A. To consider any Planning applications received.</u> PF/16/0363 Hall Farm House, Black Horse Road, NR10 5DJ Change of use of land from agricultural to enable siting of two shepherd's huts for holiday letting during the spring/summer. NNDC Cllr. Williams said he was aware that there were objections to this as the land was historical park-land and was also a water meadow. There was concern that this could open the way to more holiday lets and the proposed buildings did not look like traditional shepherd's huts. <b>Resolution.</b> Proposed by Cllr. Taylor &amp; agreed by the Parish Council to oppose this application.</p> <p><u>B) To notify of any planning decisions by NNDC.</u> PF/16/0356 April Folly, The Street Increase in roof to provide additional accommodation. NNDC permission with 3 conditions.</p> <p><u>C) To consider other planning issues.</u> None.</p>	Clerk
16.30	<p><u>ON-GOING ISSUES To report on and resolve, where possible, on-going Issues in the community.</u></p> <p><u>A) Broadband Consultation.</u> Cllr. Gee reported that super-fast broadband had been rolled out in Swanton Abbott but not everyone could get this. The scheme will carry on to 2017 when 95% of the country will be covered. Cllr. Gee had responded to a Government form on-line which was looking into legislation to offer money to companies etc. to get super-fast broadband by other means. Cllr. Gee had also been in touch again with Norman Lamb &amp; John Whittingdale re the mobile phone aerial. A suitable site with electricity has not been found. She will follow up on this. The Clerk had received a thank-you letter from Mr. &amp; Mrs Barton. She read out a letter re hiring of the Wesleyan Chapel and will check on whether the Parish Council can still hire this. There have been problems with drainage at Mill House, The Hill and the owners have been using the fire-break area, The Clerk to find out the problems and to check that they will cut the fire break.</p>	Clerk  Clerk
16.31	<p><u>DATE AND ITEMS FOR THE NEXT AGENDA.</u> The next meeting will be on July 5th. at 7.00p.m. in the Wesleyan Chapel unless the Parish Council can no longer use this.</p>	Page 115

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	<p>The meeting closed at 9.10p.m. The Parish Councillors were updated on the Village Green proposals and it was agreed to facilitate a Consultation Evening within the next two months to give all residents the chance to give their views. The Village Green will only be viable if it is supported by the village.</p>	<p><b>Page 116</b></p>
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