

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOT HELD ON  
18th. JULY 2017 at 7.00p.m. IN THE VILLAGE HALL,SWANTON ABBOTT

PRESENT –Cllrs. C Belsham (Chair), R Gee, C. Haden, S. Howlett, S. Taylor,  
M. Vaughan & S. Underwood, the Clerk, G. Kimmerling, & 7 members of the public.

**Open session for members of the public to speak.**

It was pointed out that the Village Hall shed roof leaks. Mr. Gilbey is aware of this and will take action to get it fixed.

There have been problems with people lighting fires in the late evenings causing problems to residents of Cross Street. The Clerk will find out if there are any rules regarding this problem.

It was asked if there is any news on the Adopt a Kiosk scheme. The Clerk will look into this.

	<b>AGENDA</b>	<i>Action</i>
17.29	<p>a. <u>APOLOGIES FOR ABSENCE</u> NND Cllr. Williams – recovering from an illness. The Parish Council wished him a speedy recovery.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA – None</u></p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON MAY 9th. 2017.</u> <b>Resolution.</b> Proposed by Cllr.Gee &amp; agreed by the Parish Council to accept the Minutes of the meeting held on May 9th. as a true record. These were signed by the Chairman.</p>	
17.30	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a) The Poplars. The Clerk reported that there are still on-going problems in The Poplars. The Police have been involved and Heritage Housing are aware of the problems. It was agreed that the Clerk should write to Victory Housing as well.</p> <p>b) SAM 2 machine. The Clerk is still waiting for Highways to visit the village to agree the sites for the SAM 2 machine. She will keep chasing this and will copy NCC Cllr. Timewell in to any e-mails.</p> <p>c) Bollards in The Hill. There has been no news from Highways or NNC Cllr. Timewell on this. The Clerk to e-mail again.</p> <p>d) Mill House stables. These have been approved by Building Regulations.</p> <p>e) The pot hole in Cross Road has been repaired.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
17.31	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u> No report.</p> <p><u>NORTH NORFOLK DISTRICT COUNCIL REPORT.</u> No report</p> <p><u>POLICE REPORT</u> No report but the Parish Councillors had seen the e-mailed report on the area.</p>	

17.32	<p><b>FINANCES</b></p> <p>a) <u>To consider present financial position.</u> The Clerk had provided up-to-date accounts. £338.45 had been received for VAT paid.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p>The Clerk explained that she had received a letter from HM Revenue &amp; Customs stating there was a credit of £91.80 on the PAYE account. She is not to pay any tax until this is cleared.</p> <p><b>Resolution.</b> Proposed by Cllr. Taylor &amp; approved by the Parish Council to pay the following invoices:-</p> <p>The following cheques had been paid before the meeting:-</p> <p>Chq. No. 100871 payable to SR Print &amp; design for Newsletters for £62.00, Dated 29.05.17 &amp; signed by Cllrs. Belsham &amp; Vaughan.</p> <p>Chq. No. 100874 payable to NNDC for Doggie Bins for £599.04 (VAT £99.84) dated 14.07.17 &amp; signed by Cllrs. Vaughan &amp; Gee.</p> <p>The following cheques were dated 18/07/2017 &amp; signed by Cllrs. Gee &amp; Belsham.</p> <p>Chq.no. 100872 payable to G. Kimmerling for Clerk's salary for £ 191.07</p> <p>“ 100873 “ G Kimmerling for Clerk's expenses £ 9.78</p> <p>“ 100875 “ S A Village Hall for Hire of Hall x2 £ 20.00</p> <p>“ 100876 “ Norfolk ALC for subscription £ 123.57</p>	
-------	--	--

	<p><b>PLANNING</b></p> <p>a.) <u>To consider any planning applications received.</u> -None.</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> - None.</p> <p>c.) <u>To consider any other planning issues.</u> -None.</p>	
17.34	<p><b>HIGHWAY ISSUES</b></p> <p>Nothing to report.</p>	
17.35	<p><b>PLAY PARK - update</b></p> <p>Cllr. Belsham explained that the Parish Council is looking into replacing some the equipment on the Play Park and is in the process of getting 3 quotes. Cllr. Howlett has met with NGF Play &amp; Wickstead. They came up with similar suggestions and the work can be carried out in stages. The swings &amp; zip-wire remain but the large slide and the walkway obstacle course will be replaced. The Clerk is arranging a third quote.</p> <p>The Play Park inspection has been carried out. Two pieces of equipment need attention – the large swings – one post is showing signs of rot, &amp; the obstacle course is unsatisfactory – this will be replaced. The full report has been e-mailed to the Councillors.</p> <p>The Clerk has cleared the entrance to the park but it will need to be included in the works programme next year. The electricity board will clear the trees by the wires. Cllr. Vaughan said the problem is with TV reception as the trees are too big. The Clerk to get a quote from Norse to cut these back.</p>	Clerk
17.36	<p><b>LAPTOP &amp; WEBSITE.</b></p> <p>Cllr. Haden said Robin wants to transfer ownership of the web-site to the Parish Council &amp; the Clerk is to buy a lap-top &amp; printer to take this on. She will be trained on how to run the web-site. Funding has been secured. Members of the public can register their e-mail addresses on the web-site.</p>	Page 147

17.37	<p><b>ON-GOING ISSUES</b></p> <p>Cllr. Belsham said the Parish Council had received the flood report for the proposed development site off Long Common Lane. The Parish Council had met with the developers to discuss this and had raised substantial other issues with them including the area of land between the proposed development and Cross Road. They have now sent a new proposal and an Extraordinary Parish Council meeting will be held on August 15<sup>th</sup>. in the Village Hall at 7p.m. to present this new proposal. There was some discussion from members of the public. It was agreed that the drainage report should go on the web-site. Cllr. Belsham said she was always willing to speak to any members of the public if they had any questions. Cllr. Taylor said she would not attend the Extraordinary meeting as she was opposed to any development scheme on this site.</p> <p>Cllr. Gee said that more money will be made available to improve mobile phone coverage and she is waiting for a reply from Norman Lamb. Masts can be put onto buildings such as churches but only one provider will use this.</p>	
17.38	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>Norfolk Vanguard and Norfolk Boreas offshore windfarms – summary report. Flying the Red Ensign for Merchant Navy Day 1<sup>st</sup> to 4<sup>th</sup>. September. Clerk's &amp; Councils Direct issue 112.</p>	
17.39	<p>The next meeting will be the Extraordinary meeting on August 15<sup>th</sup>. The next Parish Council meeting will be on October 17<sup>th</sup>. There will not be a meeting in September.</p> <p>Meeting closed at 8.20p.m.</p>	<p><b>Page 148</b></p>