

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD ON 16th.JANUARY 2018 at 7.00p.m. IN THE VILLAGE HALL,SWANTON ABBOTT

PRESENT –Cllrs. C Belsham (Chair), R Gee, S. Taylor, S. Underwood, M. Vaughan, S. Howlett & C. Haden, the Clerk, G. Kimmerling, & 6 members of the public.

Open session for members of the public to speak.

Members of the public were invited to speak.

- 1) It was asked if there had been any news from the developer. Cllr. Belsham read out an e-mail from Matt Bartrum, the developer, which had been received today, which stated that a planning application would be sent to NNDC in the near future but he could not say how similar it would be to the one viewed by the Parish Council. This application will go to NNDC Planning and not directly to the Parish Council.
- 2) It was suggested that the newsletter needs to go out in paper form to all residents. It should also include content such as Broadband updates as people are interested in this. Cllr. Belsham said the recent newsletter had not been delivered to all households due to lack of time and was a one off & will be delivered in future. Parish Council items are available in the Minutes.
- 3) Footpath 8 has an electric fence along both sides, is less than 2 metres wide and will have cattle on both sides. The Clerk has reported this to Rights of Way, Highways. The electric fence should be at least 2 metres wide with warning signs every 50 meters. She will contact the person who erected the fence.

	AGENDA	<i>Action</i>
18.01	<p>a. <u>APOLOGIES FOR ABSENCE</u> None. Cllr. Belsham said that Cllr. Glyn Williams has resigned from his post with NNDC and the Parish Council thanked him for all his help over many years. The election to choose his successor will be on February 15th.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> None.</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON DECEMBER 12th. 2017</u> Resolution. Proposed by Cllr. Taylor & agreed by the Parish Council to accept the Minutes of the meeting held on December 12th. as a true record. These were signed by the Chairman.</p>	
18.02	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a.) The Clerk is waiting for a quote to clean the bus shelter windows.</p> <p>b.) Jon Winnett from Highways has written to the owner of 3, The Terrace re the watercourse here asking him to clear this; he has ordered the new sign post for the Sam2 machine in Long Common Lane; work has started on the ditch by the bowling green.</p> <p>c.) Cllr. Gee had spoken to the Dog Wardens who said the maximum number of dogs a registered dog walker can walk at any one time is 4. There is a legal team who can help with specific issues with dogs but this would cost. People were asked to keep a lookout for dogs that were not on leads.</p> <p>d.) The Big Society Grant has 4 dates during the year when applications can be made. The Clerk will be advised of these.</p>	Page 166

18.03	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u> No report</p> <p><u>NORTH NORFOLK DISTRICT COUNCIL REPORT.</u> No report.</p> <p><u>POLICE REPORT</u> The Clerk read out a letter from Simon Bailey, Chief Constable of Norfolk Constabulary on the new Policing Model. The proposal is that the PCSO's will be removed but 97 new roles will be created within uniform policing. 40 of the affected staff have applied to be Police Officers and 6 are successfully through the process. The 3 remaining Police Stations will have reduced hours – Mon. – Wed. 9am to 5pm & Thur. – Sat. 9am to 6pm.</p>	
18.04	<p><u>FINANCES</u></p> <p>a) <u>To consider current financial position.</u> The Clerk had produced up-to-date accounts. The Clerk will put in a claim for the VAT refund.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u> Resolution. Proposed by Cllr. Taylor and approved by the Parish Council to pay the following invoices:- The following cheques were dated 16/01/2018 & signed by Cllrs. Belsham & Vaughan. Chq.no. 100903 payable to G. Kimmerling for Clerk's salary for £234.67 " 100904 payable to S A Village Hall for hire of hall £ 10.00 " 100905 " URM/UK/Ltd " bottle bank £ 11.52 (VAT £1.92)</p> <p>c) Big Society Fund grant. This is available 4 times during the year. The Clerk explained that there are various courses which she feels would be useful. There is £250 earmarked for training. There is a GDPR Awareness course (£25.00) which covers a Data Protection Officer which the Parish Council has to appoint. Cllr. Haden offered to take this on. The other courses which could be helpful are Grants and Funding & Standing Orders, both £25.00 and the Norfolk ALC Spring Conference (£55.00). It was agreed that the Clerk should apply for the 3 courses and the Spring Conference.</p>	Clerk
18.05	<p><u>PLANNING</u></p> <p>a.) <u>To consider any planning applications received.</u> –None. b.) <u>To notify of any planning decisions by NNDC</u> - None. c.) <u>To consider any other planning issues.</u> – None.</p>	
18.06	<p><u>HIGHWAYS ISSUES</u> There were no problems reported after the recent heavy rains.</p>	Page 167

18.07	<p><u>PLAY PARK</u></p> <p>a) <u>To agree on a contractor to cut back the trees.</u> The Clerk had three quotes for tree work in the Play Park:- BGM Services £895.00 Tree Hopper £725 + VAT Norse £900 + £180 VAT</p> <p>Resolution Proposed by Cllr. Belsham and agreed by the Parish Council to Invite Tree Hoppers to carry out the work.</p> <p>b) <u>To consider the quotes received for upgrading the play equipment.</u> The Parish Council looked at 2 proposals for renovating the play equipment. The Clerk will meet with two more companies next week.</p> <p>c) <u>To agree the maintenance work for 2018.</u> It was agreed to continue with BGM Services for maintenance work. They will be asked to quote for this plus extra work on the Play Park including the raised beds and the entrance pathway.</p>	
18.08	<p><u>DATES FOR PARISH COUNCIL MEETINGS FOR 2018/19.</u> <u>To set the dates for Parish Council meetings for the year.</u> The following dates were suggested:- March 13, May 15 (APM followed by APCM), July 10, Sept. 11, Nov. 13 & Jan 15 2019.</p> <p>Resolution. Proposed by Cllr. Gee and agreed by the Parish Council to accept the proposed dates.</p>	
18.09	<p><u>ON-GOING ISSUES</u></p> <p>Cllr. Haden raised several outstanding issues. He asked if anything had happened after the call for volunteers for Speedwatch. 2 people volunteered and a Speedwatch took place on Sunday. The Sam2 machine has been moved twice.</p> <p>He asked if the newsletter would be produced more regularly. Cllr. Belsham said she needed items for the newsletter. It was agreed the Clerk should precis items from the Parish Council meetings. Dr. Day had offered to help with the newsletter and Cllr. Belsham suggested he speak to Debbie Sharp as she currently organises this. It was felt that quarterly copies would be good and more people were needed to distribute this.</p> <p>Cllr. Haden asked about mobile signals. Cllr. Gee said funding is being looked into for this. As far as mobile signal is concerned, the only change is that it is believed that a Vodafone mast is to be erected in North Walsham in March . NNDC are meant to be contacting all parishes about Broadband coverage.</p> <p>Cllr. Haden asked about the group which was going to look into a revised village plan a year ago. It was believed that he was taking this forward and he agreed to this.</p>	
18.10	<p><u>CORRESPONDENCE RECEIVED</u> Clerks & Councils Direct Jan.2018.</p>	