

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD ON 29th. AUGUST 2023 at 7.00p.m. in the VILLAGE HALL, SWANTON ABBOTT.

PRESENT –Cllrs. M. Vaughan (Chair), S. Day, G McAnsh and Hodson, the Clerk G Kimmerling, & 3 members of the public.

**Open session for members of the public to speak.**

Concern was raised over the content of Agenda items 23.33 & 23.36.

Some of the footpaths are in a poor condition or very overgrown and impassable. FP2 from Sandfields Cottage is very bad. The footpaths have become narrower over the years. It was requested that any footpath problems should be reported immediately.

There was concern over Affordable Housing on Plot B and it was felt there was a prejudicial interest by one of the Councillors. Prejudicial Interests should be included in the Standing Orders.

Cllr. Day said there is not an anti-housing development group in the village. He had responded to the letter, alluded to by the member of the public, to the Parish Council.

	<b>AGENDA</b>	<i>Action</i>						
23.41	<p>a. <u>APOLOGIES FOR ABSENCE</u> NCC/NNDC Cllr. Penfold – away.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u> None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON JULY 11<sup>TH</sup>. 2023</u> <b>The Clerk amended item 23.33 to – Broadband and Mobile Phones.....</b> <b>Resolution.</b> Proposed by Cllr. McAnsh, seconded by Cllr. Vaughan &amp; agreed by the Parish Council to accept the Minutes of the meeting held on July 11<sup>th</sup>. 2023 as a true record. These were then signed by the Chair.</p>							
23.42	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a. The Clerk had requested a site visit from Highways but had only received an acknowledgement.</p>							
23.43	<p><u>NORFOLK COUNTY COUNCIL AND NORTH NORFOLK DISTRICT COUNCIL REPORTS.</u> No reports.</p>							
23.44	<p><b>FINANCES</b></p> <p>a) <b>TO CONSIDER THE PRESENT FINANCIAL POSITION</b> The Clerk had produced up-to date accounts. £30 had been received for adverts in The Abbott..</p> <p>b) <b>TO CONSIDER AND RESOLVE WHETHER TO APPROVE OUTSTANDING INVOICES FOR PAYMENT.</b> <b>Resolution.</b> Proposed by Cllr. McAnsh, seconded by Cllr. Vaughan and approved by the Parish Council to pay the following invoices. The following payments were made on-line before the meeting. Granville's Gardening Services Maintenance £270.00 The following payments were authorised to be paid on-line:-</p> <table border="0"> <tr> <td>G Kimmerling</td> <td>Clerk's expenses</td> <td>£ 13.48</td> </tr> <tr> <td>S A Village Hall</td> <td>Hire of hall</td> <td>£ 10.00</td> </tr> </table>	G Kimmerling	Clerk's expenses	£ 13.48	S A Village Hall	Hire of hall	£ 10.00	
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23.45	<p><u>PLANNING</u></p> <p>a) <u>TO CONSIDER ANY PLANNING APPLICATIONS.</u></p> <p><b>PF/23/0535 Church Farm, Church Lane</b> Change of use of outbuilding to create annexe accommodation and domestic storage The Parish Council supported this application prior to the meeting but expressed concern about drainage and problems on the very narrow road.</p> <p><b>PF/23/0499 Janipy House, The Street. (Change of description.)</b> Proposed two storey and single storey rear extensions and alterations. Detached single storey annexe to rear of dwelling. The Parish Council supported this application.</p> <p>b) <u>TO NOTIFY OF ANY PLANNING DECISIONS BY NNDC</u></p> <p><b>PF/23/1283 Village Hall, The Street</b> Single storey extension to village hall to provide storage following removal of sheds; wheelchair ramp to the front entrance to hall. Approved 07/08/2023</p> <p><b>PF/23/0535 Church Farm, Church Lane</b> Change of use of outbuilding to create annexe accommodation and domestic storage. Approved 25/08/2023.</p> <p>c) <u>TO CONSIDER ANY OTHER PLANNING ISSUES.</u></p> <p>None.</p>	
23.46	<p><u>HIGHWAYS AND DRAINAGE ISSUES UPDATE</u></p> <p>A. <u>UPDATE</u></p> <p>Cllr. Vaughan had reported a water leak adjacent to the common. It should be seen in 3 days. The drain near the phone box needs clearing. The Parish Council will meet with the land owner as it is his responsibility. Cllr. Hodson said his land floods after heavy rain..</p> <p>B. <u>FOOTPATHS UPDATE</u></p> <p>The Clerk had been asked if the footpath from The Hill to the church could be widened to allow disabled buggy access. She will make enquiries.</p>	<p><b>Cllrs.</b></p> <p><b>Clerk</b></p>
23.47	<p><u>BROADBAND AND MOBILE PHONE UPDATE</u></p> <p>Cllr. McAnsh said James Nixon, site engineer for On Wave, had visited the Village Hall and carried out a feasibility study on the provision of installing satellite broadband. This would require a satellite dish on the school side of the hall and a cabinet for the router in the hall with a power source. The reception for terrestrial broadband signal is not great and EE was the best option and could be a backup provider. He will submit a report. County Broadband are installing an optic fibre system in the village. There is no news on a mobile mast and Cllr. McAnsh will chase this.</p>	<p><b>Cllr.</b> <b>McAnsh</b></p>
23.48	<p><u>TO CONSIDER AND AGREE A DATE AND FORMAT FOR AN ENGAGEMENT EVENING TO MEET NEWCOMERS TO THE VILLAGE AND TO ENCOURAGE PEOPLE TO BECOME PARISH COUNCILLORS.</u></p> <p>Cllr. Day suggested Tuesday 26<sup>th</sup> September from 7 to 8.30 as a drop in evening. Tea, coffee and biscuits could be offered. People would be invited via the Hub, The Abbott and in person and groups in the village could be invited to attend. It would be a good opportunity to meet newcomers but all residents would be welcome. This was agreed and the Clerk will book the hall</p>	<p><b>Clerk</b> <b>Page 329</b></p>

23.49	<p><u>ON-GOING ISSUES TO REPORT AND RESOLVE, WHERE POSSIBLE, ON-GOING COMMUNITY ISSUES.</u></p> <p>a. Welcome Letter. The Clerk had up-dated the Welcome Letter but needed the front cover. She will print off some letters to be delivered with The Abbott.</p> <p>b. Update to Website. Cllr. Day had e-mailed Mr. Vincent and they will meet at the end of Sept/Oct. to discuss how to improve the Web-site. The existing one could be made easier or a new web-site could be built which would allow more people to have access. Mr. Vincent would be willing to do this. Residents could be asked what they would like to have on the site. The Clerk will attend the meeting. Mr. Vincent will be paid for any extra work.</p> <p>c. Cllr. Vaughan asked if there could be a bus shelter in the Aylsham Road as he had received a booklet which said there was funding for this. The Clerk will find out.</p>	<p><b>Clerk</b></p> <p><b>Cllr. Day Clerk</b></p> <p><b>Clerk</b></p>
23.50	<p><u>CORRESPONDENCE RECEIVED.</u></p> <p>The Clerk read out an e-mail about problems with delivery vehicles driving down The Loke from The Hill. There are signs indicating this is a footpath and unsuitable for heavy vehicles. It was suggested the residents write to Highways explaining the problem and the Parish Council will support their letters. The Clerk will also contact Highways. Leaflet on Fire Safety. This will go in The Abbott.</p>	<p><b>Clerk</b></p>
	<p>The next meeting is November 14<sup>th</sup>. The meeting closed at 7.50p.m.</p>	<p><b>Page340</b></p>