

SWANTON ABBOTT PARISH COUNCIL

To all members of the Council

You are requested and required to attend the Annual Parish Council meeting on Tuesday May 9th 2023 at 7.30p.m. in the Village Hall, Swanton Abbott for the purpose of transacting the following business.

Members of the public and the Press are invited to attend.

Open session for members of the public to speak.

AGENDA FOR THE MEETING.

23.23 Appointment of Chairman for the ensuing year.

23.24 Apologies for absence

23.25 Declaration of Interest in items on the Agenda

23.26 To consider and approve the Minutes of the meeting held on March 7th. 2023.

23.27 Clerk's report and update on items from the Minutes.

23.28 FINANCES

- a) To consider the present financial position
- b) To consider and resolve whether to approve outstanding invoices for payment.
- c) To approve and adopt the Financial Risk Assessment.
- d) To consider whether to approve the Certificate of Exemption
- e) To approve the Annual Governance Statement 2022/23
- f) To approve the Accounting Statements 2022/23
- g) To agree the dates for the Period for the Exercise of Public Rights (June 1st – July 14th)
- h) To appoint the Responsible Finance Officer for 2023/4
- i) To consider ordering a new battery for the Defibrillator.
- j) To consider new bank signatories

23.29 PLANNING

- a) To consider any Planning applications received
- b) To notify of any Planning decisions by NNDC
- c) To consider any other Planning issues.

23.30 HIGHWAYS ISSUES – Update

23.31 VILLAGE SIGN -update .

23.32 CHARGES FOR FREEDOM OF INFORMATION REQUESTS

To consider how any charges for FOI should be levied.

23.33 CO-OPTION ONTO THE PARISH COUNCIL

To consider how to advertise the vacancies on the Parish Council.

23.34 ON-GOING ISSUES – To report on and resolve, where possible, on-going issues in the Community.

a) To consider purchasing Coronation Mugs.

b) To agree the grass-cutting/maintenance contract for 2023/24

23.35 CORRESPONDENCE RECEIVED

a) To report correspondence received.

Clerk Gill Kimmerling 01692 538971 E-mail loomscot@live.co.uk