MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD ON 7th. MARCH 2023 at 7.00p.m. in the VILLAGE HALL, SWANTON ABBOTT.

PRESENT –Cllrs. M. Vaughan (Chair), A. Brown, R. Ford & S. Day, the Clerk G Kimmerling, & 4 members of the public.

Open session for members of the public to speak.

Concern was raised under Section 3X of the Standing Orders regarding correspondence from constituents. All should be given equal weighting and read out in their entirety. This Standing Order is not under discussion at this meeting. All correspondence from constituents is acknowledged at meetings and all members of the public can speak at the meetings.

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	AGENDA	Action
23.11	a. APOLOGIES FOR ABSENCE Cllr. McAnsh – away and NCC Penfold –	
	unwell.	
	b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u>	
	Item 23.14d Funding for the Revels.	
	Cllrs. Brown & Day as Committee members for the Revels.	
	c. TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH	
	COUNCIL MEETING HELD ON JANUARY 10 TH . 2023	
	Resolution. Proposed by Cllr. Ford, seconded by Cllr. Brown & agreed	
	by the Parish Council to accept the Minutes of the meeting held on	
	January 10 th 2023 as a true record. These were then signed by the Chair.	
23.12	CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES	
	 a. Duncan Baker is unable to attend meetings on Tuesdays. 	
	b. The Clerk is still trying to get the bank mandate changed with	
	Barclays bank.	
	c. The Clerk has completed the re-declaration of Compliance with the	
	Pensions Regulator.	
	d. Damaged footpath post on footpath 4 in Long Common Lane has	
	been reported.	
23.13	NORFOLK COUNTY COUNCIL AND NORTH NORFOLK DISTRICT	
	COUNCIL REPORTS.	
	No reports.	
00.44		
23.14	FINANCES	
	a) TO CONSIDER THE PRESENT FINANCIAL POSITION	
	The Clerk had produced up-to date accounts. She will check on the reason	
	for the overspend under grass-cutting etc.	
	b) TO CONSIDER AND RESOLVE WHETHER TO APPROVE	
	OUTSTANDING INVOICES FOR PAYMENT.	
	Resolution . Proposed by Cllr. Day, seconded by Cllr. Ford and approved by	
	the Parish Council to pay the following invoices.	
	The following payment was made on-line before the meeting.	
	J Vaughan s137 Donation to Turkey Earthquake appeal £100.00	
	The following payments were sutherized to be paid on line:	
	The following payments were authorised to be paid on-line:- G Kimmerling Clerk's salary £ 328.66	
	G Kimmerling Clerk's expenses £ 12.08	
	S A Village Hall Hire of hall £ 10.00 M Vaughan Chair's annual allowance £100.00	Page 318
	i w vaugnan — Chail S annual allowance £ 100.00	i age 510

c) <u>TO CONSIDER PAYING THE CLERK'S SALARY MONTHLY BY</u> STANDING ORDER.	
STANDING ORDER	
STANDING ONDER.	
The Clerk explained that, at present, she has to complete a declaration	
every other month to say she isn't paid as there is no option to be paid every	
other month.	
Resolution Proposed by Cllr. Day, seconded by Cllr. Vaughan and agreed	
by the Parish Council to pay the Clerk monthly by Standing Order in arrears.	
d) TO CONSIDER MAKING A CONTRIBUTION TO THE REVELS	
EVENT.	
Cllr. Brown said this would be the 3 rd . year of the Revels and last year the	
cost for putting on the event was over £1000. In 2022 the Parish Council	
covered the cost of insurance and First Aid cover at £270.00. 50% of this	
year's profits will go to the school. Cllr. Vaughan asked if First Aid cover was	
needed. The insurance requires this.	
Resolution Proposed by Cllr. Ford and seconded by Cllr. Vaughan to cover	
the costs of the insurance and First Aid cover as last year.	
e) TO CONSIDER CONTINUING TO PAY THE INSURANCE FOR THE	
PLAY PARK.	
Cllr. Vaughan expressed concern that the fence had not been replaced.	
Resolution. Proposed by Cllr. Vaughan, seconded by Cllr. Brown and	
agreed by the Parish Council to pay the insurance for the Play Park.	
23.15 PLANNING	
a) TO CONSIDER ANY PLANNING APPLICATIONS.	
None received.	
A Planning Application for Scottow Row had been received. It was agreed	
that this did not impact on Swanton Abbott and so no comments were	
required. Cllr. Vaughan's personal view was that it was overbuild.	
b) TO NOTIFY OF ANY PLANNING DECISIONS BY NNDC	
None received. The Clerk explained that decisions should be sent to Parish	
Councils again in the future.	
c) TO CONSIDER ANY OTHER PLANNING ISSUES.	
None.	
23.16 HIGHWAYS AND DRAINAGE ISSUES UPDATE	
a. UPDATE – LOOSE CHIPPINGS ON THE ROADSIDE.	
A letter had been received expressing concern about loose chippings being a	
hazard to cyclists and motorcyclists. The Street is still to be re-surfaced and	
possible remedial work carried out where the road surface was damaged in	
Long Common Lane & Road. SCC Cllr. Penfold said Highways would be	
unlikely to sweep the roads until all the work was completed. The Clerk will	Clerk
write to Highways as this is a safety issue.	CICIR
23.17 TO CONSIDER AND APPROVE THE AMENDMENTS TO THE STANDING	
ORDERS.	
The Parish Council had organised an open meeting to discuss the	
amendments to the Standing Orders but no parishioners had attended. The	
Councillors had considered all the proposed amendments at this meeting and	
approved them. The amendments are:- 3e; 3y; 8b;8c i,ii,iii,iv,v,vi; 9a,b,c,d,e,f,	
g; 18a,b,c,d,e,f.	
Resolution Proposed by Cllr. Day, seconded by Cllr. Ford and agreed by the	
Parish Council to approve the amendments to the Standing Orders.	Clerk
The Clerk will put these on the web-site.	-101 IV
23.18 TO CONFIRM ARRANGEMENTS FOR THE ELECTIONS IN MAY.	Clerk
Nominations must be received by NNDC between 21st March and 4th April.	Clir. Day
The Clerk offered to take these and recommended that people complete them	Jiii. Day
asap. Cllr. Day will advertise the elections in the Abbott and on Posters.	Page 319
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23.19	TO CONSIDER PURCHASING CORONATION SOUVENIRS	Cllr. Ford
	Cllr. Ford will find out what the school has planned. Cllr. Day said 108 mugs	
	cost £225. S R Print and Design can print mugs but they were more	
	expensive. Cllr. Brown will get a price for tea-towels.	Cllr.Brown
	Cllr. Brown said the Revels committee and Village Hall committee are	
	planning a ticketed Sunday Lunch event on May 7 th – cost £8 with 50% of the	
00.00	profit going to the Village Hall.	
23.20	TO CONSIDER UPDATING THE WEB-SITE	
	Cllr. Vaughan suggested leaving this until after the elections and this was	
	agreed. Cllr. Day said the web-site could be made much more accessible.	
23.21	ON-GOING ISSUES	
	TO REPORT AND RESOLVE, WHERE POSSIBLE, ON-GOING	
	COMMUNITY ISSUES.	
	Cllr. Vaughan said 3 quotes are needed for grass-cutting in the village. The	
	Clerk will request these.	
	Cllr. Vaughan said that at a Snap meeting the Police said they may carry out	
	speed checks from Westwick Hill, along long Common Road to the school.	
23.22	CORRESPONDENCE RECEIVED.	
	Cllr. Brown had responded to an e-mail about the village's Community Speed	
	Watch Group's experiences.	
	The Clerk read out a letter expressing concern that some Councillors had not	
	signed the Declaration of Interests book relating to Item 23.05c, Other	
	Planning Issues – Affordable Housing Report at the last meeting. Cllr. Day	
	had responded to this. Clerk's and Councils Direct 146.	
	Clerk's and Councils Direct 146. Cllr. Day mentioned an e-mail regarding Electric Car-Charging Points at	
	Village Halls and asked if the Parish Council should express an interest. He	
	will forward the e-mail to the Village Hall Committee.	
	will followed a tric c-mail to the village hall committee.	
	The meeting closed at 7.55p.m. Next meeting May 9 th 2023.APM at 6.30 and	Page320
	APCM at 7.30.	

It was pointed out that the Play Park needed to be made secure because, if a child entered the park and was injured and the parents sued, the insurance might not cover that. The Clerk will check the insurance.