

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD ON 8th. NOVEMBER 2022 at 7.00p.m. in the VILLAGE HALL, SWANTON ABBOTT.

PRESENT –Cllrs. M. Vaughan (Chair), A. Brown, S. Day, G. McAnsh & the Clerk G Kimmerling, & 6 members of the public.

**Open session for members of the public to speak.**

No comments.

	<b>AGENDA</b>	<i>Action</i>
22.69	<p>a. <u>APOLOGIES FOR ABSENCE</u> Cllr. Ford and NCC &amp; NNDC Cllr. Penfold.            b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u> None.            c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON OCTOBER 4th. 2022</u>  <b>Resolution.</b> Proposed by Cllr. Vaughan, seconded by Cllr. Brown &amp; agreed by the Parish Council to accept the Minutes of the meeting held on October 4th. 2022 as a true record. These were then signed by the Chair.</p>	
22.70	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u>            a. The signatures on the bank accounts have been amended. Cllr. Brown has been added.            b. Letters relating to ditch clearance have been delivered to the relevant properties.</p>	
22.71	<p><u>NORFOLK COUNTY COUNCIL AND NORTH NORFOLK DISTRICT COUNCIL REPORTS.</u>            Cllr. Penfold was not present so there were no reports.</p>	
22.72	<p><u>FINANCES</u>            a) <u>TO CONSIDER THE PRESENT FINANCIAL POSITION</u>            The Clerk had produced up-to date accounts. Another £170 had been paid in for the Village Sign and £10 for Newsletter adverts.            b) <u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE OUTSTANDING INVOICES FOR PAYMENT.</u>  <b>Resolution.</b> Proposed by Cllr. Day, seconded by Cllr. McAnsh and approved by the Parish Council to pay the following invoices.            The following payments were paid on-line before the meeting:-            JA Vaughan s137 Macmillan Nurses from re-cycling £254.08            BGM Services Maintenance £570.75            The following payments were authorised to be paid on-line:-            G Kimmerling Clerk's salary £ 328.66            G Kimmerling Clerk's expenses £ 4.49            S A Village Hall Hire of hall £ 10.00            Swanton Abbott PCC s137 Poppy wreath £ 20.00            Community Chapel Electricity for defibrillator £ 20.00            c) <u>TO CONSIDER AND SET THE CLERK'S HOURS AND SALARY FOR 2023/24</u>  <i>The Clerk left the meeting.</i>  <b>Resolution.</b> Proposed by Cllr. McAnsh, seconded by Cllr. Brown and agreed by the Parish Council to keep the hours at 3 per week and to increase the Clerk's salary by 4% to £2288 per annum.  <i>The Clerk returned to the meeting.</i>            d) <u>TO CONSIDER AND SET THE CHAIR'S ALLOWANCE FOR 2023/4</u>  <b>Resolution.</b> Proposed by Cllr. Brown, seconded by Cllr. McAnsh and agreed by the Parish Council to keep the Chair's allowance at £100.</p>	

	<p>e) <u>TO CONSIDER AND AGREE THE PRECEPT FOR 2023/24</u>  The Clerk and Chair had produced a set of working figures for setting the Precept. Last year's Precept of £6500 resulted in a charge of £44.40 for a Band D property.  All the figures were considered by the Parish Council. It was expected that the cost for investigating the Aylsham culvert would be about £500.  <b>Resolution.</b> Proposed by Cllr. Vaughan, seconded by Cllr. McAnsh and agreed by the Parish Council to set a Precept of £7000. The Clerk will inform NNDC.</p>	Clerk
22.73	<p><u>PLANNING</u>  a) <u>TO CONSIDER ANY PLANNING APPLICATIONS.</u>  <i>PF/22/2359 Emily Cottage, The Hill</i>  <i>Single storey glass room to rear of property.</i>  Approved by the Parish Council prior to the meeting.  b) <u>TO NOTIFY OF ANY PLANNING DECISIONS BY NNDC</u>  None received.  c) <u>TO CONSIDER ANY OTHER PLANNING ISSUES.</u>  Anna Clarke from NNDC has produced a survey which will go to all households in the next couple of weeks asking for residents to give their views on the proposed Affordable Housing scheme. There will be a pre-paid envelope for replies. It is hoped to have the information available by the end of the year.</p>	
22.74	<p><u>HIGHWAYS AND DRAINAGE ISSUES UPDATE</u>  a. <u>UPDATE ON SITE VISIT ON OCTOBER 30<sup>TH</sup>.</u>  This was attended by Cllrs. Ford &amp; Day.  Cllr. Vaughan had been in touch with Highways again. The culvert in the Aylsham Road is privately owned but the owner has no funds to clear this but has given permission for the Parish Council to carry out work here. As this is a pinch point for the drainage in the village, it was agreed that the Parish Council should look into what is involved in clearing this culvert. In 2019 the Parish Council carried out a lot of work to clear the drains, but it is the responsibility of land owners to keep these ditches clear.  The drains from Cross Road to the old phone box have been jetted and the gully by The Poplars has been marked for clearance work.</p>	
22.75	<p><u>ON-GOING ISSUES</u>  <u>TO REPORT AND RESOLVE, WHERE POSSIBLE, ON-GOING COMMUNITY ISSUES.</u> None.</p>	
22.76	<p><u>CORRESPONDENCE RECEIVED.</u>  E-mail regarding the lack of a mobile phone signal in the village. Cllr. McAnsh had responded to this e-mail and had contacted Duncan Baker on this issue. It was agreed to invite Mr. Baker to the January meeting as he had expressed an interest in attending.  The Clerk read out a letter relating to the Exception Housing meeting on 21<sup>st</sup> September and asking if a survey is required as there is already evidence of support for Affordable Housing. The letter also asked if the culvert on the Aylsham Road will be cleared.  E-mail from Rev. David Chamberlin about the Remembrance Service at the church on Sunday 13<sup>th</sup>. November at 10a.m. Cllr. Brown said there is also a service in the chapel at the same time. Cllr. Vaughan said there will be a two minutes silence at the Village Sign at 11a.m. on Friday 11<sup>th</sup>. November.  Information from Norfolk ALC offering help and advice on paying bills etc.  Clerk's and Councils Direct issue 144.</p>	
	The meeting closed at 8p.m. Next meeting January 10 <sup>th</sup> 2023.	Page314