

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD
ON 21st. SEPTEMBER 2021 at 7.00p.m. in the VILLAGE HALL, SWANTON
ABBOTT.

PRESENT –Cllrs. Haden (Chair), C Belsham, R. Gee, & M. Vaughan, the Clerk G
Kimmerling, NCC & NNDC Cllr. Penfold & 11 members of the public.

Open session for members of the public to speak.

The Terracycle scheme has been very successful. It has been run as a pilot scheme
and the Parish Council was asked if it could take this on in the future.

Tablet blister packs can be left with Mrs. Vaughan as she is able to pass them on for
re-cycling.

	AGENDA	<i>Action</i>
21.55	<p>a. <u>APOLOGIES FOR ABSENCE</u> Cllr. Brown – on holiday and Mr. Gilbey. b. <u>RESIGNATIONS FROM THE PARISH COUNCIL</u> Cllr. Haden reported the resignations of Cllrs. Talbot & Green. This has been advertised on the web-site and noticeboards. c. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u> None d. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON JULY 27th. 2021</u> Resolution. Proposed by Cllr. Gee, seconded by Cllr. Belsham & agreed by the Parish Council to accept the Minutes of the meeting held on July 27th. 2021 as a true record. These were then signed by the Chairman.</p>	
21.56	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u> a. Village Plan reports are now available in paper form from the Clerk. b. The defibrillator course is booked with 9 people to attend. If anyone else would like to take part please contact the Clerk. c. Himalayan Balsam on the verge in the Aylsham Road has been reported to Highways on 26th. August.</p>	
21.57	<p><u>NORFOLK COUNTY COUNCIL AND NORTH NORFOLK DISTRICT COUNCIL REPORTS.</u> NNDC -Cllr. Penfold said he had just been to a meeting regarding the footpath from The Aylsham Road and will deal with the issues raised. There have been new initiatives such as beach wheelchairs which have proved successful. There will be a Greenbuild on-line event from 1st – 12th November to share ideas on how to be greener. NCC – Norfolk County Council are looking into electric charging points at Village halls and Cllr. Gee has made enquiries about this. There are two possible routes to go down. Refugees from Afghanistan are being welcomed into Norfolk. There are 50 people so far who have gone to areas where there are already Afghan communities. The Government package on Social Care funding has been welcomed but it is not enough. Cllr. Penfold has joined the Norfolk Museums Committee; the Audit committee and the Employment committee. He was asked about the North Walsham West Extension. This could possibly be completed by 2040. The initial plan is being amended after the public consultation. Cllr. Haden asked about the Aylsham Road culvert. No response so far so Cllr. Penfold will follow this up. <i>Cllr Penfold left the meeting.</i></p>	

21.58	<p>FINANCES</p> <p>a) <u>TO CONSIDER THE PRESENT FINANCIAL POSITION</u> The Clerk had produced up-to date accounts. £120 had been received for the Revels Craft Fair stalls & £40 for adverts in the Abbott. The Clerk had transferred £235 from the Village Plan monies as this is now complete.</p> <p>b) <u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE OUTSTANDING INVOICES FOR PAYMENT.</u></p> <p>Resolution. Proposed by Cllr. Belsham, seconded by Cllr. Gee and approved by the Parish Council to pay the following invoices. The following payments were paid on-line before the meeting:-</p> <table border="0"> <tr> <td>SR Print & Design</td> <td>Newsletter</td> <td>£279.00</td> </tr> <tr> <td>SR Print & Design</td> <td>Macmillan Fliers</td> <td>£ 25.00</td> </tr> <tr> <td>SR Print & Design</td> <td>Village Plan Booklets</td> <td>£224.00</td> </tr> <tr> <td>A Brown</td> <td>s137 Donation to Revels event</td> <td>£100.00</td> </tr> <tr> <td>D & M Catering</td> <td>Covid donation to Revels ice-cream</td> <td>£34.50</td> </tr> </table> <p>The following payments were authorised to be paid on-line:-</p> <table border="0"> <tr> <td>G Kimmerling</td> <td>Clerk's salary</td> <td>£328.66</td> </tr> <tr> <td>C Haden</td> <td>Chair's ½ year allowance</td> <td>£ 50.00</td> </tr> <tr> <td>S A Village Hall</td> <td>Hire of the hall x 2</td> <td>£20.00</td> </tr> </table>	SR Print & Design	Newsletter	£279.00	SR Print & Design	Macmillan Fliers	£ 25.00	SR Print & Design	Village Plan Booklets	£224.00	A Brown	s137 Donation to Revels event	£100.00	D & M Catering	Covid donation to Revels ice-cream	£34.50	G Kimmerling	Clerk's salary	£328.66	C Haden	Chair's ½ year allowance	£ 50.00	S A Village Hall	Hire of the hall x 2	£20.00	
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21.47	<p>PLANNING</p> <p>a) <u>TO CONSIDER ANY PLANNING APPLICATIONS.</u> <u>PF/21/2383 Sandfields Cottage, Youngmans Lane</u> <u>Two storey extension to north side of dwelling: single and two storey extensions to south side following removal of existing single storey sections extensions; front and rear porches; detached 3 bay garage and workshop for domestic use to rear.</u> The Parish Council had only received this application on Monday so it was agreed to allow more time to study the plans.</p> <p>b) <u>TO NOTIFY OF ANY PLANNING DECISIONS BY NNDC</u> None. c) <u>TO CONSIDER ANY OTHER PLANNING ISSUES</u> d) <u>UPDATE ON EXCEPTION HOUSING CONSULTATION</u></p> <p>Cllr. Haden explained that the PARISH Council had been in discussions with Anna Ford at NNDC. The Public Consultation will take place in the Wesleyan Chapel Hall on 29th. September from 3p.m. to 7p.m. The Clerk explained that the Parish Council is facilitating this meeting and that Covid measures will be in place. Leaflets will be distributed to all households.</p>	All Cllrs.																								
21.60	<p>HIGHWAYS AND DRAINAGE</p> <p>a) <u>UPDATE ON HIGHWAYS WORK IN THE STREET.</u> The work has been completed in The Street but has not made much difference. Cllr. Vaughan said the water is still running into driveways. It is not flowing into the gullies as hoped. Highways need to be informed.</p> <p>b) <u>UPDATE ON ANGLIAN WATER RELATED ISSUES</u> There should be an update on points raised with Anglian Water by the November meeting.</p>	Page 284																								

21.61	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>a) <u>REPORT ON THE REVELS EVENT.</u></p> <p>The Clerk read out a report from Cllr. Brown. The income was £1183.41 and expenditure £793.41 which meant a profit of £390.00. £43.15 can be claimed back on VAT. £120 is held by the Parish Council and the remainder by the Revels Treasurer. The Revels event was initiated on feedback from the Village Plan supporting one large village event and Cllr. Brown organised this on behalf of the Parish Council. All village organisations were approached to form a committee in 2019 but Covid 19 meant that this had to be postponed until 2021. The day was a great success; the Craft Fair was well attended; the walk attracted new people; 130 people attended the music event, enjoying the professional performance of the first half and joining in with singing and dancing in the second half. All those people who had helped in any way were thanked. A review meeting was held on 2nd. September and areas for improvement were identified. The committee decided that future events will be organised outside the auspices of the Parish Council and the next event will be on 23rd. July 2022 subject to final approval.</p> <p>Cllr. Haden said the Revels group was a sub-committee of the Parish Council so should not break away from the Parish Council without consultation.</p> <p>Cllr. Belsham said it had been a brilliant day and she had no problem with a separate committee taking this forward.</p> <p>Cllr. Haden expressed concern that Mr. Green had resigned from the Parish Council possibly because of events associated with the Revels and asked that the Parish Council look into this.</p>	
21.62	<p><u>COMMUNICATIONS</u></p> <p>a. <u>BROADBAND AND MOBILE PHONE UPDATE.</u></p> <p>Swanton Abbott is getting Superfast or Ultrafast Broadband speeds. Project Gigabit is still in very early stages. The public stage of the project ends on 20th. September and the procurement stage commences in February for 18 weeks. Contracts for the installation work is expected to be awarded in January 2023. Norfolk has the largest awards for the project totalling £115-£195 million. You can look this up by searching Project Gigabit Norfolk.</p> <p>Vodafone are ceasing their 'Sure Signal' support for mobile phones on 10th. October. Vodafone customers will need to contact them to arrange 'Wi-Fi' Calling to be set up on their mobile phone. A 'smart' mobile phone is needed for this. EE investigating a 'Small Cell' technology solution for mobile coverage have been informed that there may be a site on the Poor Lands for a mast as an alternative.</p> <p>b. <u>UPDATE ON THE ABBOTT</u></p> <p>The last edition was 16 pages long and the cost was covered by advertising. People are stepping down from the editorial team so new people are needed for the November/December edition. Cllr. Haden has the template with all the advertisers.</p>	
21.63	<p><u>FOOTPATHS AND GREEN ISSUES</u></p> <p>The Clerk read out a report from Cllr. Talbot. He is expecting to hear from NNDC regarding provisional dates for tree sapling delivery and will then contact Cllr. Vaughan for a volunteer group to help with planting.</p> <p>There are 3 teams of 3 completing 1-hour speed watches every 3 weeks and people are being caught speeding and reported. Two members have left and one new person recruited but more volunteers are needed.</p>	Page 285

21.64	<p><u>ON-GOING ISSUES TO REPORT AND RESOLVE, WHERE POSSIBLE, ON-GOING COMMUNITY ISSUES.</u></p> <p>a. <u>VILLAGE WEBSITE</u> Cllr. Haden will pass on all the information about the web-site to the Clerk.</p> <p>b. <u>UPDATE ON DEFIBRILLATOR COURSE.</u> This will be held on Tuesday 12th. October from 7p.m. in the Village Hall. Other issues:- Cllr. Haden asked about an event in the Village Hall. Cllr. Gee said the committee are holding back from events at the moment due to the continuing problems with Covid. There have been problems getting materials for the new shed but this should go ahead in the New Year. There is a 6 month wait for builders to do the work on the toilets in the hall. The committee are considering installing Broadband. Cllr. Vaughan is still concerned that the Parish Councillors were called liars. The Clerk was asked to draft a letter and send to all councillors. Cllr. Haden said that as Chair of the Parish Council he had met with members of the SAS group. The Clerk said he was not representing the Parish Council at this meeting but Cllr. Haden disagreed. An audio recording was made of this meeting which was subsequently shared with other SAS members not on the committee. He has asked for this audio file to be deleted and has asked for this to be followed up until the SAS confirm that the file is deleted.</p>	Clerk
21.65	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>a. <u>TO REPORT ON CORRESPONDANCE RECEIVED.</u> E-mail about complaints made regarding the fence which has been erected by the footpath from the Aylsham Road to the Footpath Cottages. The owners have worked with all authorities especially the Highways Boundary team at NCC and the fence is within their boundary. The land outside the fence was left for wildlife but was driven over repeatedly and then cut down while they were on holiday. The owners feel they have been subject to harassment and bullying. E-mail from Highway Boundaries saying that on August 19th. NCC visited this site (Footpath 3) and determined that part of the fence was within The Willows garden and part was forward of it. The Public Footpath is the full width of the track so the area of encroachment does not significantly affect the public use and NCC considers the matter closed. Letter sent from Cllr. Haden to the Jolly Farmers on 9th. August expressing concern that the Pub had closed and asking for a meeting with the Parish Council. There has been no response to date.</p>	
21.66	<p><u>APPOINTMENT OF NEW CHAIRMAN</u></p> <p>a) <u>TO ACCEPT THE RESIGNATION OF THE PRESENT CHAIR AND TO APPOINT A NEW CHAIR</u> Cllr. Haden offered his resignation as Chair to the Parish Council as he is moving from the village. Resolution – proposed by Cllr. Gee, seconded by Cllr. Vaughan and agreed by the Parish Council to appoint Cllr. Belsham as Chair. There were no other nominations and Cllr. Belsham accepted the role of Chair on a temporary basis.</p> <p>b) <u>HANDOVER PROCESS</u> Cllr. Haden will pass all the files to the Clerk.</p>	Page 286

The meeting closed at 8.00p.m. The next meeting is on November 9th .

Members of the public were invited to speak.

Some of the footpaths are getting overgrown – particularly from the Church to The Hill. The Clerk will contact Mr. Alexander and ask for the hedges here to be cut well back.

Cllr. Vaughan said the vegetation on the corner near the lake on the main North Walsham Road also needs cutting back again.

Cllr. Haden was accused of talking loudly to put his point across on some issues. This was followed by loud comments from a member of the public. There was some heated discussion on this before Cllr. Vaughan brought the meeting to a close.