

# Swanton Abbott Parish Council

To all members of the Council

You are requested and required to attend the Parish Council Meeting on Tuesday 18th May 2021 at 7:30pm. The meeting will be held via Zoom for the purpose of transacting the following business.

Members of the public and the Press are invited to attend via Zoom using the following web link: <https://bit.ly/2WgbweP> Password:486989

Questions in advance can be submitted by email to [parishcouncil@swantonabbott.co.uk](mailto:parishcouncil@swantonabbott.co.uk) or via post or telephone to:

Parish Clerk, Well Cottage, 39 Swanton Abbott Road, Westwick, Norfolk NR10 5DN.

Tel: 538971

All questions in advance must be received no later than Sunday 16th May

Open session for members of the public to speak. (10 minutes). Please note, due to the later start time there will not be an open session at the end of the meeting.

## Agenda for the Meeting

### 21.29 **Appointment of Chairman for the ensuing year**

- 21.30
- a. Apologies for absence
  - b. Declaration of interest in items on the Agenda
  - c. To consider and approve the minutes of the meeting held on March 9th 2021
  - d. To consider and approve the minutes of the Extraordinary meeting held on April 6th 2021

### 21.31 **Clerk's Report & Update on Items from the Minutes**

### 21.32 **Appointment of the Vice-Chair for the ensuing year**

### 21.33 **Co-option onto the Parish Council to fill the vacancy**

### 21.34 **Finances**

- a. To consider the present financial position (RFO)
- b. To consider and resolve whether to approve outstanding invoices for payment; Including an extra 18 hours pay for the Clerk
- c. To consider and approve completion of the Certificate of Exemption for the Financial year 2020/2021
- d. To approve the Annual Governance Statement for 2020/2021
- e. To approve the Accounting Statements 2020/2021
- f. To approve insurance cover for the ensuing year

- g. To appoint the Responsible Finance Officer for the ensuing year
  - h. To consider request for a donation towards Swanton Swans wild-flower sowing (CH)
- 21.35 Planning**
- a. To consider any planning applications.
  - b. To notify of any Planning decisions by NNDC
  - c. To consider any other Planning issues
- 21.36 Highways & Drainage**
- a. Update on Drainage Improvement Plan (CH)
  - b. Update on Highways work in The Street (CH)
    - 1. To consider inviting Richard Bell to start next phase of DIP (CH)
  - c. Update on Anglian Water related issues (CH)
    - 2. Non-flushables & cross connections into sewer pipes (CH)
- 21.37 Community Engagement**
- a. Update on The Revels (AB)
  - b. To consider approving ringfencing revenues/funding for the Revels (AB)
  - c. Update on The Abbott newsletter (CH)
  - d. Update on crowdfunding site (CH)
- 21.38 Communications**
- a. Broadband & mobile update (RG)
- 21.39 Footpaths & Green Issues**
- a. Update on National Tree Planting Scheme (RT)
  - b. To consider resurfacing footpath by Village Hall (MV)
- 21.40 On-Going Issues**
- a. Village Plan Update - Independent Analysis (CH)
    - 1. Approval of Rachel Leggett Stage 1 (Findings,Report,Profile)
    - 2. Approval of Rachel Leggett Stage 2 (PC Workshop)
    - 3. Approval of Rachel Leggett Stage 3 (Action Plan Write-Up)
  - b. Village Sign Update (CH)
    - 1. To consider purchase of replacement post
    - 2. To consider restoration/replacement of village sign
  - c. Speedwatch Update (RT)
  - d. Dog Poo Issues (CH)
    - 1. To consider purchase of larger dog poo bins
    - 2. To consider purchase of metal dog poo signs
  - e. Village Website Update (CH)

f. Play Park Update

(CH)

## 21.41 **Correspondence Received**

a. To report correspondence received

(Clerk)

**Parish Council Meeting ends.**

Clerk: Gill Kimmerling. Tel: 01692 538971 Email: [clerk@swantonabbott.co.uk](mailto:clerk@swantonabbott.co.uk)