

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD
ON 10th. NOVEMBER 2020 at 7.00p.m. via ZOOM

PRESENT –Cllrs. Haden (Chair), C Belsham, A. Brown, R. Gee, S. Taylor, R Talbot & M. Vaughan, the Clerk, G. Kimmerling, NNDC Cllr. Penfold & 14 members of the public.

Open session for members of the public to speak.

Dr. Day explained how the Terracycle scheme works and explained that he would be willing to be responsible for this. A member of the Parish Council would need to be named as accountable, a site agreed and the charity to receive the income approved. There are problems with dumped garden waste on land opposite to The Old Weavers and on FP3 at the top of the field. Photos have been taken. NNDC Penfold asked for details and said the council will remove this.

	AGENDA	<i>Action</i>
	Cllr. Taylor responded to a recent call for her to resign from the Parish Council. She is an elected councillor, representing the views of the village and not her own views and will not be resigning. Many people are not happy with the village pub and have expressed their views to Cllr. Taylor. She pointed out negative comments on social media and said people should be entitled to voice their opinions without fear of unpleasant responses on social media platforms. This causes division in the village.	
20.62	<p>a. <u>APOLOGIES FOR ABSENCE</u> None.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u> None</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON SEPTEMBER 8th. 2020</u> Resolution. Proposed by Cllr. Belsham, seconded by Cllr. Talbot & agreed by the Parish Council to accept the Minutes of the meeting held on September 8th. 2020 as a true record. These will be signed by the Chairman at the next live Parish Council meeting.</p> <p>d. <u>TO REPORT THAT THE CHAIR HAS SIGNED THE MINUTES OF THE FOLLOWING ZOOM MEETINGS:</u> 10/03/2020; 12/05/2020 & 14/07/2020 The Chair confirmed that he had signed these minutes on 06/10/2020.</p>	
20.63	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a. Letter to Victory Housing asking for an on-site meeting had been e-mailed to Cllr. Haden.</p> <p>b. The re-cycling money has been paid to the Macmillan Nurses.</p> <p>c. Cllr. Talbot has had a meeting on-site with the Ranger.</p> <p>d. Letters to residents about ditch clearance have been e-mailed to Cllr. Haden.</p>	
20.64	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u> Given later.</p> <p><u>NORTH NORFOLK DISTRICT COUNCIL REPORT.</u> NNDC Cllr. Penfold said there is a mobile Covid 19 test centre in the Cromer car park on Mondays & Thursday from 9-5. You need to book via on-line. NNDC are waiting for grants to help closed businesses. Leisure Centres are closed but woodlands, car parks, toilets & playgrounds are open. There is a dedicated Covid19 phone line – 01692 596000 or visit nndccovid19@north-norfolk.gov.uk if you need help. There is a £140,000 grant from central Government which NNDC will match to house rough sleepers. The Government White Paper on Planning reduces local community engagement; could result in poorer quality developments and does not address affordable homes or second homes.</p>	

20.65	<p><u>FINANCES</u></p> <p>a) <u>TO CONSIDER THE PRESENT FINANCIAL POSITION</u> The Clerk had produced up-to date accounts. The second half of the precept had been received and £322.99 from re-cycling.</p> <p>b) <u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE OUTSTANDING INVOICES FOR PAYMENT.</u></p> <p>Resolution. Proposed by Cllr. Taylor seconded by Cllr. Brown and approved by the Parish Council to pay the following invoices. The following payments were paid on-line before the meeting:-</p> <table border="0"> <tr> <td>Swanton Abbott Trust</td> <td>Work on pond area s137</td> <td>£ 100.00</td> </tr> <tr> <td>SR Print and Design</td> <td>Newsletter</td> <td>£ 205.00</td> </tr> <tr> <td>Macmillan Nurses</td> <td>Re-cycling credit s137</td> <td>£ 252.49</td> </tr> <tr> <td>Regular payments:-</td> <td>C Haden STO Website</td> <td>£ 5.99 x2</td> </tr> <tr> <td></td> <td>C Haden STO Zoom Comms</td> <td>£ 14.39 x2</td> </tr> <tr> <td></td> <td>URM/UK/Ltd DDR Bottle bank</td> <td>£ 10.80</td> </tr> <tr> <td></td> <td>S Howlett STO Play park inspection</td> <td>£ 60.00</td> </tr> </table> <p>It was agreed to reduce the payment to £15 as the Play Park is closed at the moment. The Clerk will speak to Mrs. Howlett.</p> <p>The following payments were authorised to be paid on-line.</p> <table border="0"> <tr> <td>BGM Services</td> <td>¾ annual maintenance</td> <td>£996.00</td> </tr> <tr> <td>G Kimmerling</td> <td>Clerk's salary & Tax (£39.80)</td> <td>£328.66</td> </tr> <tr> <td>G Kimmerling</td> <td>Clerk's expenses</td> <td>£ 12.47</td> </tr> <tr> <td>SR Print & Design</td> <td>Newsletter</td> <td>£205.00</td> </tr> <tr> <td>NALC</td> <td>Subscription (VAT £9.00)</td> <td>£ 54.00</td> </tr> <tr> <td>Wesleyan Chapel</td> <td>Electricity for defibrillator</td> <td>£20 by cheque.</td> </tr> </table> <p>It was confirmed that the payment of £205 to SR Print and Design is for one copy of the newsletter. Cllr. Haden will check the defibrillator in case there is a problem. BGM Services had continued to cut the Play Park grass NCC reported that the re-cycling credits for 2020/21 will increase by 3% per tonne. <i>The Clerk incorrectly reported that they would remain the same.</i></p> <p>c) <u>TO APPROVE THE CERTIFICATE OF EXEMPTION FOR 2019/20.</u> Resolution. Proposed by Cllr. Gee, seconded by Cllr. Taylor and agreed by the Parish Council to approve the Certificate of Exemption for 2019/20.</p> <p>d) <u>TO CONSIDER THE GRANT TO THE SAS FOR THE SILVER SUNDAY EVENT.</u> Cllr. Brown said £150 had been spent providing gift bags to the elderly. Resolution. Proposed by Cllr. Haden, seconded by Cllr. Talbot and agreed by the Parish Council to make a donation of £100 to the SAS.</p>	Swanton Abbott Trust	Work on pond area s137	£ 100.00	SR Print and Design	Newsletter	£ 205.00	Macmillan Nurses	Re-cycling credit s137	£ 252.49	Regular payments:-	C Haden STO Website	£ 5.99 x2		C Haden STO Zoom Comms	£ 14.39 x2		URM/UK/Ltd DDR Bottle bank	£ 10.80		S Howlett STO Play park inspection	£ 60.00	BGM Services	¾ annual maintenance	£996.00	G Kimmerling	Clerk's salary & Tax (£39.80)	£328.66	G Kimmerling	Clerk's expenses	£ 12.47	SR Print & Design	Newsletter	£205.00	NALC	Subscription (VAT £9.00)	£ 54.00	Wesleyan Chapel	Electricity for defibrillator	£20 by cheque.	Clerk
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20.66	<p><u>PLANNING</u></p> <p>a) <u>TO CONSIDER ANY PLANNING APPLICATIONS.</u> PF/20/1762 West Side, Cross Road, Two storey side extension. Approved before the meeting. PF/20/1731 Silver Trees, 11, The Poplars, Detached open fronted single garage to front of house. Approved by the Parish Council.</p> <p>b) <u>TO NOTIFY OF ANY PLANNING DECISIONS BY NNDC</u> None received.</p>	Page 251																																							

	<p>a) <u>T O CONSIDER ANY OTHER PLANNING ISSUES – PLANNING WHITE PAPER.</u> <i>Cllr Belsham left the meeting for work commitments.</i> The Clerk read out some comments from NNDC on the Government's Planning White Paper:- The Council is concerned that the proposals seek to:- Reduce or remove residents rights to object to applications Grant automatic rights to developers to build on land identified as 'growth' Remove s106 payments Diminish the role of planning authorities etc. Do nothing to address affordable housing or second home owners. The Parish Council agreed with NNDC's views and the Clerk will write to them via NNDC Cllr. Penfold. The full White Paper can be found at – www.gov.uk/government/consultations/planning-for-the-future</p>	
	<p><u>REPORT FROM NORFOLK COUNTY COUNCIL.</u> NCC Cllr. Timewell was able to join the meeting. The on-line consultation for the budget for NCC is available and Parish Councillors are invited to make comments. NCC meetings are still held as Zoom meetings. If anyone has any problems relating to Covid19 please contact Cllr. Timewell on 07769651123. He is available 24/7. His main concern at present is helping businesses to continue and to protect employment. He has resigned from the Liberal Democrat party but will continue to serve his constituents.</p>	
20.67	<p><u>HIGHWAYS AND DRAINAGE</u> The bus timetable and sign are delayed due to Covid19. a) <u>UPDATE ON DRAINAGE IMPROVEMENT PLAN</u> Anglian Water will have an on-site meeting after lockdown and Dec. 8th or 10th was suggested. NCC Timewell to be present. Highways/Norse will carry out the agreed work by the end of the financial year – Contact NCC Cllr. Timewell if nothing has happened by mid January. Cllr. Brown will hand-deliver letters re clearing the ditches. There is still soil to be removed after the last ditch clearance. Cllrs. Haden & Talbot to check on this. Highways have jettted the gully by the phone box but the culverts on The Aylsham Road have not been cleared. NCC Cllr. Timewell asked for the history of this. Cllr. Haden will circulate the Improvement Tracker to the councillors. One added problem is debris at the end of The Poplars/ The Street. Volunteers will be asked to help. b) <u>TO CONSIDER THE ISSUES RAISED IN THE E-MAIL FROM THE RESIDENTS OF WHIRLWIND.</u> The clerk read out part of the e-mail which raised problems with unflushables in the drainage system and surface water going into the main drains. A letter will be sent re unflushables. Anglian Water will be told of the surface water problem at the on-site meeting. On the AW web-site it states there is an extra charge for allowing surface water to go into the drains. <i>NCC Cllr. Timewell leaves the meeting.</i></p>	<p>Contact NCC Cllr Timewell Cllr. Brown Cllr.Haden & Talbot</p> <p>Clerk</p> <p>Clerk</p>
20.68	<p><u>PLAY PARK</u> a. <u>UPDATE.</u> The Play Park remains closed. The Councillors will meet at the Play Park on Jan. 5th. at 1.30. There will then be a meeting with the people who have expressed an interest in joining the Trustees. A letter had been received wishing to buy the land but the Parish Council does not own the land, it is held in trust as it was given as recreation land for the village. One side of the fence has been repaired by Victory Housing.</p>	

20.69	<p><u>COMMUNITY ENGAGEMENT</u></p> <p>a) <u>TO AGREE THE WORDING FOR THE COMMUNITY PLAQUE/SEAT, TREE IN THE VILLAGE.</u> Cllrs Haden & Brown & the Clerk will agree the wording for the plaque and present to the Parish Council in January.</p> <p>b) <u>TO AGREE THE NAMES FOR THE PLAQUE FOR THE SERVICEMEN KILLED IN WW1 & WW2.</u> As above.</p> <p>c) <u>TO REPORT ON THE SILVER SUNDAY EVENT.</u> Cllr. Brown said this is a national event. Goody bags were given to 30 single Parishioners and were gratefully received. The total cost was approx. £150, paid for by the SAS with a grant of £100 from the Parish Council. It could be an annual event and will be on the Agenda in May 2021.</p> <p>d) <u>TO CONSIDER IF THE PARISH COUNCIL TAKES BACK RESPONSIBILITY FOR THE TELEPHONE BOX.</u> The Information board at the back of the telephone box remains the property of the SAS and they can remove it if they wish to. It has a lot of very interesting information. Resolution. Proposed by Cllr. Brown, seconded by Cllr. Taylor and agreed by the Parish Council to take back responsibility for the telephone box.</p> <p>e) <u>TO REPORT ON THE GOOD NEIGHBOUR SCHEME.</u> CAN has a contact scheme for setting up a Good Neighbour Scheme but it can take up to a year to be up and running. There has been a lot of interest and some reservations and it will need a large number of volunteers. The safe guarding issues need looking into. Cllr. Brown suggested re-issuing the Covid19 help leaflet and this was agreed.</p> <p>f) <u>TO CONSIDER THE NEXT STAGE OF THE VILLAGE PLAN.</u> Cllr. Haden will organise a Zoom meeting with the Village Plan group. Cllr. Gee said the task of analysing the data was a bigger job than anticipated and suggested getting this done by an independent body. There is money set aside for this. 33% was a good result for the return of questionnaires.</p> <p>g) <u>TO CONSIDER SETTING UP A VILLAGE CHRISTMAS TREE.</u> Suggested sites were the Village Hall, Bowling Green area & by the Village Sign. Cllr. Talbot suggested planting a tree rather than one in a pot. It was agreed to hold a Zoom meeting to discuss the possibilities. Cllr. Gee will see if it could go by the Village Hall. Other planned events are:- an event at the Jolly Farmers on 5th. December – possibly with a Father Christmas and a Best Dressed House – judged on 19th Dec. A letter had been received asking if the Parish Council would donate towards small gifts for the children and the elderly at Christmas. Resolution. Proposed by Cllr. Haden, seconded by Cllr. Taylor to agree up to £100 for Social Initiatives in the village. This was agreed by the Parish Council. <i>NNDC Cllr. Penfold leaves the meeting.</i> Cllr. Haden suggested a Social Committee to bring together the various village organisations. Cllr. Brown felt this should be done by the people in the village and not the Parish Council. Cllr. Haden proposed setting up a Village Social Committee. This was agreed by the councillors but Cllr. Brown abstained.</p>	<p>May Agenda</p> <p>Cllr Haden</p> <p>Cllr. Haden</p> <p>Cllr. Haden Cllr Gee</p> <p>Next Meeting Page 253</p>
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20.70	<p>COMMUNICATIONS</p> <p>a. <u>BROADBAND AND MOBILE PHONE UPDATE.</u> Mobile phone scheme has been delayed by Covid19. A new Gigabit Vouchers Scheme is available for rural premises with speeds below 100Mbps. Group projects (2 or more residents) may be eligible for funding towards the cost of installing gigabit-capable broadband see:- https://gigabitvoucher.culture.gov.uk/rural/ Note:- Have you tested your download speed via a computer plugged into your router? Do you have an up-to-date hub? Is your computer up-to-date? Have you spoken to your supplier? Cllr. Gee will keep pressure on NNDC re poor mobile phone signals.</p>	
	<p><i>As it was 9.10 the Parish Council was asked if it was happy to continue the meeting and this was agreed. Cllr. Taylor leaves the meeting.</i></p>	
20.71	<p>FOOTPATHS AND GREEN ISSUES</p> <p>a. <u>UPDATE.</u> No problems reported.</p> <p>b. <u>TO CONSIDER THE REQUEST TO MOVE FP2 50 METERS FROM THE JUNCTION WITH FP1 – from Youngman’s Lane.</u> Morton Farms wish to move this footpath as they need to irrigate the land more often and their irrigation pipes cross this area which could cause problems. The proposed path would go directly over the field in a straight line. The Clerk explained that the farmer needs to contact Rights of Way and may have to pay to do this. The Parish Council can write in support. Cllr. Talbot will pass on the information to the farmer.</p> <p>c. <u>TO CONSIDER THE NORTH NORFOLK TREE PLANTING PROJECT</u> Cllr. Talbot had expressed an interest from the Parish Council initially. He has asked for possible sites to plant saplings and Pear Tree Farm is interested.</p> <p>d. <u>TO CONSIDER THE TERRACYCLE RE-CYCLING PROJECT</u> The idea of this is to collect re-cyclable items which cannot go in the regular Re-cycling bins. Items are collected at a central point and then packed into boxes from Terracycle and a % of the profit comes to the village to go to a charity. The obvious collection point would be at the Village Hall – if approved Dr. Day has offered to manage this. Cllrs. Talbot & Brown agreed to take this on.</p> <p>e. <u>UPDATE ON SPEEDWATCH</u> So far 6 people have volunteered for this. 9 are needed so Cllr. Talbot will continue to advertise.</p>	<p>Cllr Talbot</p> <p>Cllr Talbot & Brown</p> <p>Cllr Talbot</p>
20.72	<p>ON-GOING ISSUES</p> <p><u>TO REPORT AND RESOLVE, WHERE POSSIBLE, ON-GOING COMMUNITY ISSUES.</u></p> <p>a. <u>TO CONSIDER MAKING THE DEFIBRILLATOR CODE VISIBLE</u> Cllr. Gee expressed concern that the mobile signal by the defibrillator is patchy. 999 should always be available. Concern was raised that the defibrillator could be misused or stolen. Cllr. Haden suggested having his address available as he lives next door and this was agreed. Better mobile coverage is required here.</p> <p>b. <u>UPDATE ON WEBSITE LINK PROBLEMS</u> Cllr. Haden reported that the last set of links to documents doesn’t work. He is in dialogue with the provider. If necessary, he will re-build the page. Information is being put on the Hub at present.</p>	<p>Page 254</p>

20.73	<p>CORRESPONDENCE RECEIVED a. TO REPORT ON CORRESPONDANCE RECEIVED. Most already covered in the Minutes. E-mail received from Anna Clarke – Community Housing Enabler, asking if the Parish Council would consider bringing a small number of affordable houses to the village. Clerk’s & Councils Direct 132.</p>	
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The meeting closed at 9.38p.m. The next meeting is January 12th 2021.

Members of the public were invited to speak.

The Chair of the Village Hall said the Terracycle bin was a good idea but he was concerned about the size of the container and where it might be situated as there wasn’t much room in the Village Hall car park. He asked to be contacted about this. He was disappointed that the Ranger didn’t look at FP3 as this issue had escalated and was not resolved. He asked about future dates for PC meetings – these will be agreed at the January meeting.

Mr. Ford said interest had grown in getting the Play Park open again and will let Cllr. Haden have the names.

Cllr. Vaughan said there had been complaints about the business being carried out at the Old Weavers including noise at night. Letters or e-mails should be sent to the PC.

It was felt that the Social Committee was a good idea and that there should be representation from young people. It was hoped that all the groups could work together.