

# Swanton Abbott Parish Council

To all members of the Council. You are requested and required to attend the Parish Council Meeting on 14th January 2020 at 7:00pm in the Village Hall, Swanton Abbott for the purpose of transacting the following business.

Members of the public and the press are invited to attend. The open session for members of the public to speak will last for 10 minutes.

## Agenda for the Meeting

- 20.01 a. Apologies for absence  
b. Declaration of interests in items on the Agenda  
c. To approve the Minutes of the meeting held on 12/11/19
- 20.02 **Clerk's Report & Update on Items from the Minutes**
- 20.03 **Council Reports**  
a. Norfolk County Council Report  
b. North Norfolk District Council Report
- 20.04 **Finances**  
a. To consider the present financial position (RFO)  
b. To consider and resolve the approval of invoices for payment  
c. To consider changing columns on invoice sheet  
d. To consider how the asset register is recorded
- 20.05 **Future PC Meeting Dates**  
a. Consider & approve dates for Parish Council meetings (RFO)  
b. Proposing 14/01, 10/03, 12/05, 14/07, 08/09, 10/11, 12/01/21  
(All 2nd Tuesday in Month)
- 20.06 **Planning**  
a. To consider any planning applications (MV)  
b. To notify of any planning decisions by NNDC  
c. To consider any other planning issues  
d. Heritage Development update (CH)
- 20.07 **Highways & Drainage**  
a. General Update (CB/MV)  
b. Drainage Improvement Plan (CH)  
c. SAM: Reassign responsibility to individual or rota? (CH)

- 20.08 PlayPark**
- a. Report of Charity Commission course on 5th Nov (RFO)
  - b. Update on Play Park (CH)
- 20.09 Community Engagement**
- a. Update: Village Fête, (AB)
    - (i) Consider and resolve whether the PC should be responsible for the Village Fête
    - (ii) Resolution to meet costs associated with Village Fête
  - b. Swanton Abbott Directory - distribution to new houses (AB)
- 20.10 Communications**
- a. Broadband & mobile (RG)
  - b. Newsletter - Update on future of the Village Newsletter (CH)
    - (i) Resolution to move to bi-monthly publication (CH)
- 20.11 Footpaths & Green Issues**
- a. Update (RT)
  - b. Resolution on whether to provide grit bins for The Hill and The Poplars
  - c. Resolution on whether to provide sand-bags & sand
  - d. Tree planting scheme from Woodland Trust
- 20.12 On-Going Issues**
- a. To report on and resolve, where possible, on-going community issues
  - b. Telephone Box Update (AB)
- 20.13 Correspondence Received**
- a. To report correspondence received (Clerk)
  - b. VE Day celebrations (8/5/20) Meeting 20/1/20 @ NNDC

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