

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD  
ON 11<sup>th</sup>.SEPTEMBER 2018 at 7.00p.m. IN THE VILLAGE HALL, SWANTON  
ABBOTT

PRESENT –Cllrs. Haden (Chair), R Gee, M. Vaughan, S. Taylor & S. Underwood,  
the Clerk, G. Kimmerling, NNDC Cllr. S. Penfold & 10 members of the public.

**Open session for members of the public to speak.**

Members of the public were invited to speak.

It had been noted on Facebook that Heritage Developments were intending to put in a planning application within 12 weeks. The village had rejected the plans twice and the Parish Council had not supported the plans and it was expected that the Parish Council would reject any future plans. Cllr. Haden said the Parish Council did not know any more than the information on the web-site and could not comment until the planning application was seen. There will not be another public vote – once received, the planning application will be dealt with under normal planning procedures. NNDC Cllr. Penfold said there had not been a pre- application notice yet but he would inform the Parish Council once this had been received. *See note below.*

Concern was raised re the footpath by The Willows, Aylsham Road as it was felt the new extension could encroach onto the footpath. Cllr. Vaughan said no planning application had been received for the extension although it appeared quite large. Cllr. Penfold will check this.

An article had appeared in the EADP saying that the Jolly Farmers was not closing. It was felt that the removal of the pub signs & the lack of opening hours suggested either a massive revamp or a prelude to closure and suggested the pub should be registered as an Asset of Community Value.

The Parish Council was thanked for updating the Standing Orders.

*Note for clarification – On 14/11/17 the Parish Council vote, in principle, on the proposed Heritage development was evenly split, 3 for and 3 against. The Chair had abstained from using her casting vote. No decision on this issue can be made until the planning application is seen.*

	<b>AGENDA</b>	<i>Action</i>
18.47	<p>a. <u>APOLOGIES FOR ABSENCE</u> Cllr. Howlett- no child care, Cllr. Belsham – on holiday.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.</u> None.</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON JULY 17<sup>th</sup>. 2018 &amp; THE EXTRAORDINARY MEETING HELD ON AUGUST 21<sup>st</sup>.</u></p> <p><b>Resolution.</b> Proposed by Cllr. Taylor &amp; agreed by the Parish Council to accept the Minutes of the meeting held on July 17th. as a true record. These were signed by the Chairman.</p> <p><b>Resolution.</b> Proposed by Cllr. Gee &amp; agreed by the Parish Council to accept the Minutes of the extraordinary meeting held on August 21<sup>st</sup>. as a true record These were signed by the Chairman.</p> <p>The Clerk pointed out that on page 177, item 18.37 chq. no. 100924 should be for £121.14. This was amended.</p>	

18.48	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a.) The Clerk had reported various issues to Highways and had received an e-mail to say these would be dealt with. She will keep an eye on progress.</p> <p>b.) The Clerk &amp; Cllr. Taylor had not yet walked the footpaths. Cllr. Gee said she &amp; her husband had walked most footpaths and most were OK. FP4 – Long Common Lane is still overgrown. FP3 – Village Hall to the school was damaged by winter storms but Highways felt it was good. Some of the missing signs have been replaced.</p> <p>c.) The fire-break by Mill House has now been cut.</p> <p>d.) The Standing Orders have been updated and are on the web-site. All Councillors have an electronic copy &amp; the Clerk has a paper copy.</p>																					
18.49	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u> No report.</p> <p><u>NORTH NORFOLK DISTRICT COUNCIL REPORT.</u> NNDC Cllr. Penfold had looked into the possible closure of the Jolly Farmers pub. The Licencing Enforcement Team had said that as long as the annual fee is paid the pub need only open occasionally. It is the landlord's prerogative to close the kitchen, remove signage, open irregularly and not sell the premises even if they are advertised for sale.</p> <p>The Planning Team said they would expect the premises to be used primarily as a pub. If it was used just as a dwelling it would require planning permission and there are no permitted development rights to this. Under CT3 it must be advertised as a pub for 12 months once change of use is sought. The Erpington Arms has recently closed &amp; permission to build on the site was refused. Grants are available to help with community purchase of pubs. It was recommended that the Parish Council register it as an Asset of Community Value.</p> <p>NNDC had been approached by the Norfolk Police &amp; Crime Commissioner to allow the Fire Service to come in with the Police Force. It is likely that this will be refused.</p>																					
18.50	<p><u>FINANCES</u></p> <p>a) <u>To consider current financial position.</u> The Clerk had produced up-to date accounts.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p><b>Resolution.</b> Proposed by Cllr. Taylor and approved by the Parish Council to pay the following invoices</p> <p>The following cheques were dated 09/08/2018 &amp; signed by Cllrs. Belsham &amp; Gee.</p> <p>Chq.no. 100932 payable to Mrs. M. Sabberton for internal audit £50.00 Chq. no.100933 payable to Play Inspection Co. Ltd for inspection £78.00</p> <p>The following cheques were dated 11/09/2018 &amp; signed by Cllrs. Vaughan &amp; Gee.</p> <p>Chq. no.100934 payable to SR Print &amp; Design for newsletter for £80.00</p> <table border="0" data-bbox="395 1805 1289 1939"> <tr> <td>“</td> <td>100935</td> <td>“</td> <td>G Kimmerling for Clerk's salary for</td> <td>£234.67</td> </tr> <tr> <td>“</td> <td>100936</td> <td>“</td> <td>G Kimmerling -Ink DDR</td> <td>£ 6.98</td> </tr> <tr> <td>“</td> <td>100937</td> <td>“</td> <td>C Belsham for Chair's allowance</td> <td>£ 35.00</td> </tr> <tr> <td>“</td> <td>100938</td> <td>“</td> <td>S A Village Hall for hire of hall x2</td> <td>£ 20.00</td> </tr> </table>	“	100935	“	G Kimmerling for Clerk's salary for	£234.67	“	100936	“	G Kimmerling -Ink DDR	£ 6.98	“	100937	“	C Belsham for Chair's allowance	£ 35.00	“	100938	“	S A Village Hall for hire of hall x2	£ 20.00	<p style="text-align: right;"><b>Page 182</b></p>
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18.51	<p><u>PLANNING</u></p> <p>a.) <u>To consider any planning applications received.</u> –None.  b.) <u>To notify of any planning decisions by NNDC</u> - None.  c.) <u>To consider any other planning issues</u></p> <p>An e-mail had been received from Heritage Developments saying they had commissioned all the necessary surveys which will be needed for the proposed development off Long Common Lane. These will take 8 weeks to complete so a planning submission should be expected within the next 12 weeks.</p>	
18.52	<p><u>HIGHWAYS ISSUES</u> Update.</p> <p>Cllr. Vaughan said there is still a water leak by the Chapel in The Street. Anglia water are aware of this but nothing has been done. NNDC Cllr. Penfold offered to follow this up.</p>	
18.53	<p><u>PLAY PARK</u></p> <p>a.) <u>To consider the Play Inspection report and to agree on any actions needed.</u></p> <p>There were four areas that were considered Medium Risk. These were the trail, the large slide, the swings for older children &amp; the zip-wire. It was agreed that Cllrs. Vaughan &amp; Underwood would check these and report back to the Parish Council who would decide if any immediate action was needed. Medium risk indicates that there could be problems in the future and the equipment needs to be monitored.</p>	
18.54	<p><u>WASTE DISPOSAL SITE CHARGES</u></p> <p>a. <u>To consider and resolve whether to write to NCC re the fees charged at Waste Disposal Sites.</u></p> <p>Since the fees have been introduced at Waste Disposal sites there has been more fly-tipping, less re-cycling and an increase in unsuitable items being placed in black bins.  NNDC Cllr. Penfold said there had been a 50/50 split at NNDC on a motion to write to NCC to oppose the fees but the final vote had been against this.  <b>Resolution.</b> Proposed by Cllr. Haden and agreed by the Parish Council to write to NCC via NNDC Cllr. Penfold to ask for the fees to be scrapped.</p>	
18.55	<p><u>BROADBAND</u></p> <p><u>To consider the implications of the roll-out scheme on some properties in Swanton Abbott.</u></p> <p>Cllr. Gee said there had been an up-date from NNDC. The proposed funding In October had now been delayed until the Spring so it will not be known until then which properties will receive better Broadband. Some properties may never be reached.  Cllr. Gee had written to EE &amp; Vodaphone to ask about the possibility of mobile phone masts in the village.</p>	
18.56	<p><u>ON-GOING ISSUES.</u></p> <p>Cllr. Haden suggested registering the Jolly Farmers as a Community Asset. On a show of hands, 4 people were in favour and one abstained. The Clerk will contact NNDC about this.</p>	
18.57	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>E-mail received re the proposed development &amp; the possible closure of the Jolly Farmers pub – see under open session for members of the public.  Clerks &amp; Councils Direct 119 &amp; information re the Windfarm</p>	