

MINUTES OF THE PARISH COUNCIL MEETING OF SWANTON ABBOTT HELD ON 17<sup>th</sup>.JULY 2018 at 7.00p.m. IN THE VILLAGE HALL, SWANTON ABBOTT

PRESENT –Cllrs. Taylor (Chair), R Gee, & M. Vaughan, the Clerk, G. Kimmerling, NNDC Cllr. S. Penfold & 3 members of the public.

**Open session for members of the public to speak.**

Members of the public were invited to speak. No comments.

The Clerk apologised for the change of date for the meeting as she had written the wrong date on her calendar.

	<b>AGENDA</b>	<i>Action</i>
18.34	<p>a. <u>APOLOGIES FOR ABSENCE</u> Cllr. Howlett- another engagement, Cllr. Underwood- holiday, Cllr. Belsham-working, Cllr. Haden- working &amp; Dr. Day. NCC Cllr. Timewell sent apologies by e-mail.</p> <p>b. <u>DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</u> None.</p> <p>c. <u>TO CONSIDER AND APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MAY 15<sup>th</sup>. 2018</u> <b>Resolution.</b> Proposed by Cllr. Gee &amp; agreed by the Parish Council to accept the Minutes of the meeting held on May 15th. as a true record. These were signed by the Chairman.</p>	
18.35	<p><u>CLERK'S REPORT AND UPDATE ON ITEMS FROM THE MINUTES</u></p> <p>a.) URM/UK/Ltd Direct Debit is up and running.</p> <p>b.) Certificate of Exemption sent to Auditors. There have been no questions from the Auditors so far. Members of the public have until August 3<sup>rd</sup> to examine the accounts.</p> <p>c.) Came &amp; Co. will do the Play Park inspection at the same price as last year by the end of July.</p> <p>d.) The new notice board is in place in The Hill.</p>	
18.36	<p><u>NORFOLK COUNTY COUNCIL REPORT.</u> No report.</p> <p><u>NORTH NORFOLK DISTRICT COUNCIL REPORT.</u> NNDC Cllr. Penfold explained he had to leave the meeting early as he had to attend the Worstead meeting later. He said the NNDC Annual Report can be viewed online. He highlighted some of the report:- in 2017 90 affordable houses were built which met the target; 98.74% of Council tax was collected &amp; 99% of Business tax – one of the best % in the country; 6 beaches have been awarded the Blue Flag which is 10% of all beaches in England; 3 Open Spaces have also received awards. NNC has renewed its contract with Cromer Pier for 10 years; there is a sand-scaping project at Bacton terminal and there will be a new sports hub at Cromer including 3 new tennis courts and a gym. The Liberal democrats on the Council proposed writing to NCC re charges at Waste Disposal sites but this was defeated by one vote. The sites report less re-cycling since the charges came in and there is more fly-tipping. It was suggested the Parish Council could write to NCC re the charges. <b>It will be on the next Agenda.</b> Cllr. Penfold had attended a meeting where Victory Housing had proposed merging with another Housing Association. It will take many years to clear the waiting list for affordable housing. Cllr. Taylor asked why some council houses were being sold off very cheaply. It could be old stock which would be costly to renovate. Cllr. Vaughan said there was a site for 2 properties nearby which could be used for social housing. Cllr. Penfold will look into this.</p>	<p><b>Clerk</b></p> <p><b>Page 176</b></p>

18.37	<p><b>FINANCES</b></p> <p>a) <u>To consider current financial position.</u> The Clerk had produced up-to date accounts.</p> <p>b) <u>To consider and resolve whether to approve outstanding invoices for payment.</u></p> <p><b>Resolution.</b> Proposed by Cllr. Gee and approved by the Parish Council to pay the following invoices  The following cheques were dated 05/06/2018 &amp; signed by Cllrs. Belsham &amp; Gee.  Chq.no. 100924 payable to Cardiac Science Holdings UK Ltd. For pads for the defibrillator for £234.67  Chq. no.100925 payable to SR Print &amp; Design for Newsletter for £ 80.00  The following cheque was dated 26/06/2018 &amp; signed by Cllrs. Belsham &amp; Gee.  Chq.no. 100926 payable to I Muir for bus shelter windows for £ 40.00  The following cheques were dated 17/07/2018 &amp; signed by Cllrs. Vaughan &amp; Gee.  Chq. no.100927 payable to G Kimmerling for Clerk's salary for £234.67  " 100928 " G Kimmerling -Clerk's expenses £ 21.71  " 100929 " S A Village Hall for hire of hall £ 10.00  " 100930 " Greenbarnes Ltd for notice board £278.92 (VAT £46.49)  " 100931 " G Kimmerling for ink- DDR £ 5.49</p>	
18.38	<p><b>PLANNING</b></p> <p>a.) <u>To consider any planning applications received.</u> –None.</p> <p>b.) <u>To notify of any planning decisions by NNDC</u> - None.</p> <p>c.) <u>To consider any other planning issues.</u></p> <p>PF/18/0702 Country Barn, The Hill.  Conversion of garage to annex accommodation.  NNDC Had refused planning permission but there was a Householder Written Representation Appeal starting on 04/07/2018. The Planning Inspectorate will deal with this appeal within 8 weeks of this date. The Parish Council had approved the application so no further action is required.</p>	
18.39	<p><b>HIGHWAYS ISSUES</b> Update</p> <p>Cllr. Vaughan reported the following problems:- pot holes in The Hill, near Beck Bridge and two sites along the Aylsham Road; the drains by the telephone box have not been cleared; flooding by The Street/Aylsham Road junction; the manhole near The Poplars has not been replaced; standing water in the Aylsham Road by The Footpath; the road sign by The Jolly Farmers needs replacing; the School sign at the end of Church Road needs replacing; flooding by The Jolly Farmers has not been addressed. The Clerk to contact Highways with these issues and ask for a site visit.  The hedges need cutting back by the 30m.p.h. signs as well.  Cllr. Taylor said there are problems with various footpaths. Cllrs. Taylor &amp; Gee and the Clerk will walk the footpaths and record the problems.</p>	<p><b>Clerk</b>  <b>Clerk</b> <b>Cllrs Gee</b> <b>&amp; Taylor</b></p>
18.40	<p><b>PLAY PARK</b></p> <p>It was agreed to ask Cllrs. Howlett, Underwood &amp; Belsham to look into the recommendations for the Play Park and to report to the next meeting.</p>	<p><b>Page 177</b></p>

18.41	<p><u>STANDING ORDERS</u></p> <p>a. <u>To review the current Standing Orders, to consider the updated Model Standing Orders from NALC and to agree and resolve on Standing Orders for the future.</u></p> <p>As there were only 3 Parish Councillors present, it was agreed to review some of the Standing Orders and put these to the full Council at the next meeting. The following was agreed:-</p> <p>1 – remove c, d, f, g, h, i, j, k, l, m, n, o &amp; r  2- Keep  3- i remove from ‘and stand.....when speaking’ w- 2 hours  4 – review at next meeting  5 – remove v, vi, vii, viii, ix, x, xi, xiii, xv, xvi, xvii &amp; xviii  6- remove c &amp; d  7- 4 councillors  8- keep  Standing Orders 9 to 25 will be reviewed at the next meeting.</p>	Clerk
18.42	<p><u>ON-GOING ISSUES.</u></p> <p>Cllr. Taylor said the fire-break by Mill House had not been cut. The Clerk will write to the owners.</p> <p>Cllr. Gee reported on Broadband – report included with the minutes. Some properties along the Aylsham Road will not be included in the roll-out scheme. This will be discussed at the next meeting.</p> <p>Cllr. Gee also said she had been told that a Police speed check of motorists in the Aylsham Road had found 61% of motorists were over the speed limit.</p> <p>Cllr. Vaughan said the 2 seats in the village need painting. Cllr. Taylor will ask husband if he will do this.</p>	Clerk  Clerk  Cllr. Taylor
18.20	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>E-mail from Cllr. Belsham said the link to the website is not working and the information is not up-to-date. The Clerk will look into this.</p> <p>She asked for the date of the next meetings to be confirmed in the minutes. She is away for September 11<sup>th</sup>. and asked for the date to be changed. Cllr. Taylor felt the date should be kept as the 11<sup>th</sup>. as the change of date for this meeting had caused problems. This was agreed by the Parish Council.</p> <p>Clerks &amp; Councils Direct June.2018.</p>	Clerk

The meeting closed at 8.10p.m.  
The next meeting is on September 11th.